

Pledge of Allegiance. ROLL CALL: HOWTON, MACKO, SMITH, WELEBOB, ZAMPETTI

MINUTES OF THE 3/13/23 REGULAR MONTHLY MEETING AND 3/20/23 SPECIAL MEETING – DISPENSE WITH THE READINGS – MOTION TO APPROVE.

ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 3/31/2023:

	General Fund	Capital Reserve	Highway Aid	Police Pension	70.Funds Fiduciary
Total	\$477,125	\$828,964	572,308	3,196,386	396,339

Check Register 4/11/23

General Fund: March Bills = \$75,871.18

April Bills = \$205,681.38

Police Pension Fund RATIFICATION: Retirees’ \$13,220.95

DEPARTMENT REPORTS:

ENVIRONMENTAL

ADVISORY COUNCIL: Monthly Report

FIRE: Monthly Report

PARKS & RECREATION: Monthly Report

PLANNING: Monthly Report

POLICE: Monthly Report
Monthly Fire Police Report

PUBLIC WORKS: Monthly Reports

RECYCLING: Monthly Report

ZONING: Zoning Officer’s Monthly Report

WORK SESSION: Request for Zoning change – correspondence from Planning Commission
Draft Ordinance Zoning changes

Rental Inspection sample ordinance

Spring leaf pickup dates

DPW assist with clean-up day

Spring Clean up dates

Park water line update

BUSINESS

MOTIONS:

Motion to accept 2022 audit report

Motion to approve extension of Collection Bargaining Agreement with the Wright Township Police Officer's Association terms per addendum.

Motion to hire part-time seasonal park maintenance employees Swerdon (not to exceed 30 hours per week) and Patrick (not to exceed 20 hours per week) at a rate of \$15 per hour with no benefits.

Motion to award Spring Clean Up dumpster contract to Waste Reduction

Motion to planter repair work to Stubbs Landscaping

Motion to approve PNC Letter of Credit for PennDOT Highway Occupancy Permit as provided by FNB Bank and to authorize Donald Zampetti, Chair and Pamela Heard, Secretary-Treasurer to

Motion to approve engineering proposal for Barry Isett for Green Mountain Estate project.

Motion to ratify letter to support Little League's parade request

RESOLUTIONS:

Motion to approve Resolution 2023-09 a resolution designating powers and duties related to park advisory boards.

Motion to approve Resolution 2023-10 to approve Agreement with PennDOT for traffic signal maintenance.

PUBLIC COMMENTS:

ADJOURNMENT

WRIGHT TOWNSHIP SUPERVISORS REGULAR MEETING 6:23 pm March 13, 2023

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Donald Zampetti on the above date at 6:23 PM. The meeting began with the pledge of allegiance. Mr. Zampetti announced an executive session was held prior to the meeting.

Supervisors Matthew Howton, Colleen Macko, Candace Smith, Louis Welebob and Donald Zampetti were in attendance.

The Chairman dispensed with the reading of the Minutes of the 2/13/2023 regular monthly meeting. Mrs. Smith made a motion to approve the Minutes, seconded by Mrs. Macko. Roll call vote: unanimous.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 2/28/2023:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	517,956	828,130	380,473	3,166,126	395,205

Mrs. Heard presented the following Check Detail dated 3/13/2023:

General Fund: February Bills = \$96,199.92

March Bills = \$75,871.18

Police Pension Fund RATIFICATION: Retirees' Monthly Checks \$13,220.95

Motion was made by Mr. Welebob to accept the Treasurer's Report, Check Detail, and Police Pension Fund distributions as read, seconded by Mr. Howton. Roll call vote: unanimous.

DEPARTMENT REPORTS: Mr. Zampetti advised the reports are available online.

ENVIRONMENTAL ADVISORY COUNCIL: Monthly Report

FIRE DEPARTMENT: Monthly report

PARKS/RECREATION: Monthly report

PLANNING: Monthly report

POLICE: Monthly report. FIRE POLICE: Monthly report

PUBLIC WORKS: Monthly Report

RECYCLING: Monthly Report

ZONING: Zoning Officer's Monthly Report

RECOGNITION:

Recognition of Florence Peddley for her community service with the St. Paul's Food Bank.

Recognition of Carolyn Boone for her community service with the Crestwood School District Food Distribution Program.

BUSINESS:

MOTIONS:

Motion was made by Mrs. Macko to approve April 29th (April 30th rain date) for a Park Clean-Up Day organized by the Recreation Board, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mr. Howton to approve April 22nd (or alternate date) for an Environmental Education Day organized by the EAC Board, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mrs. Smith to appoint Jason Wells to the Environmental Advisory Committee as an alternate member, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith to approve Pamela Heard, Secretary to submit the required application and documents to allow the Township to take part in Wave 2 Pharmacy Settlements involving Teva and Allergan and Pharmacies (CVS, Walmart and Walgreens) and the Mallinckrodt Bankruptcy, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mrs. Macko to approve the engineering agreement for tennis court/parking project, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mr. Welebob to table the motion to award fence repair to Quality Fences are Us or Belanchik, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Howton to disapprove the Tulpehocken Conditional Use application, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Howton to disapprove the sale of repository property parcel 64M9S400219C000, seconded by Mrs. Macko. Roll call vote: unanimous.

RESOLUTIONS:

Motion was made by Mrs. Smith to approve Resolution 2023-08 to appoint Mark Macko Deputy Tax Collection, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith to table the motion to approve Resolution 2023-09 a resolution designating powers and duties related to park advisory boards, seconded by Mrs. Macko. Roll call vote: unanimous.

ORDINANCES:

Motion was made by Mr. Welebob to approve Ordinance 2023-01 to approve rezoning approximately one acre on Third Ave. (250 ft. frontage) and Blytheburn (150 ft.) from R-1a to R-1b, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Howton to approve Ordinance 2023-02 to approve rezoning of approximately .02 acres located at 176 South Mountain Blvd., from R-1 to B-2, seconded by Mr. Welebob. Roll call vote: unanimous.

ANNOUNCEMENTS:

PCCD Local Law Enforcement Grant notification received, Wright Township Police Department will be receiving a grant award under the LLES Grant.

Tax collector will be collecting taxes at the municipal building on Thursdays from 5-7 PM during rebate (March 8th through May 7th)

PUBLIC COMMENTS: Patrick Rushton inquired into the conditional use application submitted by Tulpehocken.

Justin Mathuse inquired into the status of Green Mountain improvements

Ron McHale requested the Board of Supervisors look into a possible code violation.

ADJOURNMENT:

There being no further business, Mr. Welebob made a motion to adjourn, seconded by Mrs. Macko. All were in favor.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

Attendees: Joseph Malloy, Greg Miles, Nicole Barr, Lainey Ment, Hayley Forgatch, Jillian Olsen, Chris Madden, Justin Mathuse, Gary Price, David Coombs, Dale A. Kochel, Pat Rushton, Gene Haverlak, Laurel Prohaska, C. Myers, Scott Rozitski, Ron McHale, Harry Leiser, Mindy Kocher and David Carl

Wright Township Volunteer Firemen's Association

Wright Township Volunteer Fire Department

477 South Main Road
Mountain Top, PA 18707

(P/F) 570-868-3765
WWW.WTVFD.COM

Proudly Serving Wright Township and the Mountain Top Community Since 1955

Scheduled Meeting Date: April 10, 2023
To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 33 Fire Department Related Emergency incidents in the month of March 2023.

Additional Statistical data is not available this month as some reports remain open. When complete, they will accompany next months statistics.

ADDITIONAL:

Formal classroom training was conducted for Rapid Intervention Teams and CPR/AED and First Aid along with in house training with our members, Dorrance and other mutual aid departments. Additional classes are being scheduled prior to the start of summer.

Attended a meeting with the 911 center and representatives from other departments around the county to discuss the current radio and users guide. As stated last month and discussed at the meeting, a list of areas around the townships that have been found to be a problem with radio communication is being tested by the 911 center. Outcome will be communicated. This will affect police, fire and ems. The list will be shared with all agencies and the outcome, when available, from the 911 center as well. Radio follow up meetings have been scheduled for March with the 911 center and surrounding departments.

Our department has applied for the Assistance to Firefighters Grant which is awarded by FEMA. We should know sometime in the year 2024 or possibly late 2023 if we are considered. The grant was submitted for a diesel exhaust removal system for the apparatus bay. More info will be made available if the grant is awarded.

The department will be conducting an Easter Parade the Sunday prior to Easter starting around noon and updated on Facebook as we travel. A little smaller than the Holiday Santa Parade but just as fun, we look forward to seeing residents enjoy a glimpse of the Easter Bunny.

Our members prepared apparatus for the upcoming brush fire season.

The UTV project is continuing. It is anticipated to be finalized around the middle to late 2023.

Our department is planning to attend local government day at the Wright Twp Municipal Building in April.

We look forward to working with our township officials now and well into the future.

Respectfully,

Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

Wright Township

Recreation Board

3/28/2023

Meeting called to order. In attendance were Laurel Prohaska, Tom Mayka, Lauren McCurdy, Dianne Hopersburger, Pamela Heard and Colleen Macko, Supervisor Liason.

Business:

Dog Park

Dog park fund balance is at \$11,241. The purse bingo made a profit of \$6,121.09.

List of individuals who donated to be sent to Township so that thank you letters can be sent.

Sales tax exemption form available for future purchases

Park Maintenance

Summer park maintenance ad was placed by Board of Supervisors. Discussed park maintenance needs. Rec. Board to do park walk through 6pm April 25th prior to meeting.

Master Plan

Master Plan is in the report writing phase and will be available at a public meeting within the next few months.

By-laws

Input on bylaws to be given next meeting.

Events

Park Clean up to be held At. April 2th with a rain date of April 30th – Rec. board to submit request for DWP assistance

Potential Events

Christmas decorating contest discussed.

Garden contest – (tabled until next year)

Resolution.

Reviewed park resolution.

REGULAR MEETING – MARCH 21, 2023 The regular monthly meeting of the Wright Township Planning Commission was held on 3/21/2023 via Zoom platform. Carolyn Sromoski conducted the meeting from the Township building to accommodate any walk-ins. Mr. D’Angio called the meeting to order at 7:00 PM. Mr. Hollands called the roll: Anthony D’Angio, Brett Hansen, Dave Hollock and Tom Urosevich were present. Motion to accept the Minutes of the February 21, 2023 regular meeting was made by Mr. Hollock, seconded by Dr. Urosevich. Roll call vote: unanimous.

CORRESPONDENCE: None

STANDING COMMITTEE REPORTS: **Environmental Advisory Council** – Mr. D’Angio advised they will hold an Earth Day in April, 2023 similar to the last one held.

Zoning Hearing Board – Nothing to report.

BUSINESS:

BRUCE FINE Third Ave./Blytheburn Rd. – Minor Subdivision – WAIVER #1:

Motion was made by Dr. Urosevich to approve a waiver from Section 131-605.N of the Code of the Township of Wright, Chapter 131, Subdivision and Land development. Applicant is requesting relief from the cartway width requirements in this section. It is doubtful the County would agree to widening the cartway for a small section along Blytheburn Rd. Third Ave. could end up with 240’ of thirty foot wide pavement within the current forty foot wide right-of-way, as well as a jog in the cartway, seconded by Mr. D’Angio. Roll call vote: unanimous.

WAIVER #2:

Motion was made by Dr. Urosevich to approve a waiver of Section 131-614.A of the Code of the Township of Wright, Chapter 131, Subdivision and Land development. Final lot 2 has virtually no trees on site, other than a few not very healthy ones along the Downey property line. Final lot 1 has a number of piles and humps interspersed with not very healthy trees within the buildable area, which would need to be graded. Some healthier trees exit along the Downey property and the Blytheburn Rd., setback area which could be saved, although a good many of these are also not healthy, seconded by Mr. Hollock. Roll call vote: unanimous.

WAIVER #3:

Motion was made by Mr. Hollock to approve a waiver of Section 131-614.H of the Code of the Township of Wright, Chapter 131, Subdivision and Land development. There are very few existing trees along either of the street rights-of-way. There are some trees in the neighborhood located in the front yards of the houses, but not along the street. The driveway and building locations have not been determined as yet, seconded by Dr. Urosevich. Roll call vote: unanimous.

Having met all requirements, motion was made by Dr. Urosevich to approve the Bruce Fine – Third Ave. and Blytheburn Rd. Minor Subdivision, seconded by Mr. D’Angio. Roll call vote: unanimous.

BARBARA BIAGO 456 LARCHMONT WAY - Minor Subdivision

Motion was made by Mr. Hollock to place on Agenda to include Biago Minor Subdivision for final approval, seconded by Dr. Urosevich. Roll call vote: unanimous.

WAIVER #1:

Motion was made by Mr. D’Angio to approve waiver of Section 131-614.A whenever possible, trees six (6) inches or more in diameter as measured four and one-half (4.5) feet above grade shall not be removed unless they are located within the proposed building area, or within utility locations and driveway access areas. The locations of exiting trees should be shown on the plan. A waiver has been requested for showing trees 6 inches in diameter or greater, since no new construction is proposed, seconded by Mr. Hollock. Roll call vote: unanimous.

WAIVER #2:

Motion was made by Dr. Urosevich to approve waiver of Section 131-505.A(8) significant topographic and physical features of the area. The applicant has requested a waiver of this section. The waiver request should be in writing, in the proper format as the Township requires. The waiver request shall also be on the plan, including the date of approval from the Township Planning Commission. All physical features have been shown. We ask to not show contour lines since no new or additional construction is proposed, seconded by Mr. Hollock. Roll call vote: unanimous.

WAIVER #3:

Motion was made by Mr. D'Angio to approve waiver of Section 131-605.N The minimum cartway width for the local street is 30 feet. The plans indicate that the exiting cartway is 20 feet. Road widening should be provided along the site frontages to provide the minimum required half cartway widths. A waiver has been requested for widening Larchmont Way since it is an existing, approved, and accepted road in Wright Township, seconded by Dr. Urosevich. Roll call vote: unanimous.

WILLIAM L. DAVIS, JR. – Minor Subdivision This remains a work in progress. The current expiration date is May 19, 2023.

ECUMENICAL ENTERPRISES, INC. 378 South Mountain Blvd., Multi-Family Dwelling – Sketch Plan Carolyn received an email from Phillip Malitsch from Tuskes Homes who advised that “they are proceeding with detailed design of the site consistent with the Sketch Plan that the PC previously reviewed in September and anticipated submission to the PC within the next 30 days for review of the Preliminary/Final Plan”.

COMMENTS FROM THE PUBLIC: Emmet Burke provided an update for the William L. Davis, Jr. Minor Subdivision.

Mr. D'Angio announced the Planning Commission's next regular work session will be Tuesday, 4/4/23 at 7:00 PM via in-person at the Township building, and the next regular monthly meeting will be Tuesday, 4/18/22 at 7:00 PM via Zoom with a 6:30 PM Executive Session. The Planning Commission Administrator will attend Zoom meetings from the Township building to accommodate any public interested in attending.

Dr. Urosevich made a motion to adjourn, seconded by Mr. D'Angio. Roll call vote: unanimous.

Respectfully submitted,

David Hollock, Assistant Secretary



Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



Royce A. Engler

Chief of Police

FBINA - 223

DATE: April 11, 2023

Scott Rozitski

Sergeant

TO: Wright Township Board of Supervisors

FROM: Chief Royce Engler

SUBJECT: Monthly Report for March 2023

During the month of March this department answered 270 incidents and included are the following:

- | | |
|-----------------------------------------|----------------------|
| (3) Theft | (2) Open; (1) Closed |
| (2) Fraud | (1) Open; (1) Closed |
| (2) Offenses Against Family-Child Abuse | (2) Open |
| (2) Disorderly Conduct | (2) Closed |

This department issued twenty-seven (27) traffic citations, ten (10) warnings and investigated four (4) accidents. This department assisted other law enforcement agencies on twenty-one (21) incidents and was assisted by other law enforcement agencies on twenty (20) incidents.

Respectfully yours,

Chief Royce Engler

Training for the month included:
Chief Engler – PNOA Conference
Sgt. Rozitski – PNOA Conference

TO: Lou Welebob, Road Master Public Works

FROM: Matthew J. Howton, Public works director

SUBJECT: Public Works Department Monthly Report for March 2023

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received: 0
 Requests for work: 4
 Requests completed: 3
 Complaints reviewed: 0
 Complaints addressed: 0

2. **PERMITS ISSUED:**

<u>DRIVEWAY</u>		<u>PA AMER. WATER</u>		<u>UGI ENERGY</u>	
Violations	2				
Permits approved	2	Permits approved	5	Permits approved	2
Permits problems	2	Permits denied	0	Permits denied	0
Permits reviewed	5	Permits reviewed	5	Permits reviewed	2
Permits expired	0	Permit Problems	0	Permit Problems	0
Permits Voided	0				

3. **PUBLIC WORKS DEPARTMENT**

1. Completed bridge and culvert schooling for proper inspection and maintenance procedures.
2. Generators for main building, salt building, and police areas maintenance completed.
3. North Sunset grate reset due to plowing.
4. 811 Mark outs completed during the month.
5. 120 Man hours spent taking care of township roads during winter operations.
6. Maintained recycling pulls and bills. Refilled heating fuel for recycling office.
7. Continued barricades, tape and hoses along pipe collapses in Green Mountain Estates.
8. Continued with weekly maintained checks of Police and PW vehicles.
9. Continued with TSAMS project and learning about traffic signal maintenance.
10. Maintained park areas.
11. Discussed Wallick project with Road master and planned project descriptions.
12. Restocked anti skid and bulk salt inventories.
13. Replaced 8 light units with low cost brighter LED units in recycling building.
14. Punch list discussed with Colleen Macko for springtime maintenance.
15. Back bladed and regraded North, South Sunset drive and Elbe Drive.
16. Inspected potential truck purchase from Muncibid. Truck did not meet our needs.
17. Diesel pump repaired again. Connection problems on circuit boards repaired.
18. Worked on trying to obtain new tire tubes for COG loader. Front tires go flat in 24 hours.
19. Submitted cost for labor and products replacement for TT accident 2-22-23 to supervisor's office. Also requested concrete bid from Pro Crete, Jared McCune for sign replacement.
20. Marked out for shoulder reconstruction along Old North Road at 23 and 25.
21. Bay 8 garage top panel replaced by A&B Door Company.

#102

#103

#105 Plow repairs completed by E.M. Kutz of Allentown completed. Head unit reconstructed.

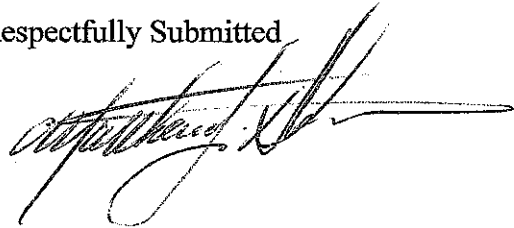
#110 Installed batteries tender on #110 for truck batteries.

#113

#114 Regular 500 hours service completed.

Servicing: Tamper plate, Target Saw unit.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Matthew J. Howton", with a long horizontal flourish extending to the right.

Matthew J. Howton

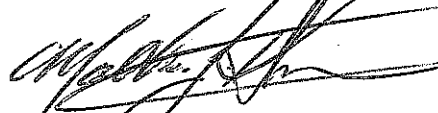
Recycling Report for February 2023

The following materials were processed and recycled at the Wright Township Recycling Center:

5 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 5.51 Tons.

Respectfully submitted



Matthew J. Howton

From: David Solomon
Sent: Wednesday, April 5, 2023 9:03 AM
To: Mr.Matt
Subject: March's Recycling Dates & Weights

Hello Matt.

Below are Wright Township's recycling service dates and weights for March 2023. Please let me know if you need any additional information.

Thank you.

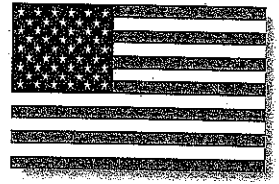
Tracey Solomon
Solomon Container Service
570-829-2206

March 2	40yd	Door 3	.80	(Weights in tons)
March 16	40yd	Door 2	1.06	
March 22	20yd	Door 5	.61	
March 22	42yd	Door 1	2.08	
March 30	40yd	Door 3	.96	



**WRIGHT TOWNSHIP ZONING
WRIGHT TOWNSHIP MUNICIPAL BUILDING**

321 South Mountain Boulevard
Mountain Top, PA 18707
Telephone 570-474-9067
Fax 570-474-2722



Wright Township Zoning Report for March 2023

For the month of March, the zoning office has processed 6 UCC Building Permits
1 Zoning Permit

A total of 7 Permits Issued for a total of \$ 14,435.05.

We have received one Property of Concern complaint form and the case is currently open as well we received one phone in complaint that is currently open.

There were several violation letters sent in March and these violations are active and being investigated by the zoning officer.

We have had three properties Rezoned in March and One Change application of use that was denied by the board.

WRIGHT TOWNSHIP

RESOLUTION 2023-09

A RESOLUTION DESIGNATING POWER AND DUTIES TO THE WRIGHT TOWNSHIP RECREATION BOARD AND TO THE WRIGHT ENVIRONMENTAL & RECREATION, INC. BOARD

WHEREAS, the Township owns property that is used for ballfields, playgrounds and other public recreation;

WHEREAS, the Township finds it prudent to confer specific powers and duties to the Wright Township Recreation Board and to the Wright Environmental And Recreation, Inc Board in order to further the Board of Supervisors successful operation of the Wright Township Park;

WHEREAS, the Recreation Board has requested direction from the Wright Township Board of Supervisors;

WHEREAS, the Wright Environmental And Recreation Inc. Board has been a partner and contributor to the park for a number of years with a mission of fundraising and seeking maintenance and improvements to the park;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Board of Supervisors of Wright Township;

1. The Recreation Board shall advise the liaison to the Board of Supervisors on developing a program of recreation activities and services designed to meet the various leisure time interests of all residents and park users. The Recreation Board may provide a written park maintenance request annually for the Board of Supervisors to consider. The Recreation Board will seek approval for any events, activities, or services to be held from the Board of Supervisors at a public meeting at least 60 days prior to the planned event.
2. Wright Environmental & Recreation, Inc Board shall advise the Board of Supervisors on recreation policies, planning, development, maintenance, and fundraising for the Township Park. The Wright Environmental & Recreation,

Inc. Board will seek approval for any events, fundraisers, grant applications activities, or services to be held from the Board of Supervisors at a public meeting at least 60 days prior to the planned event.

DULY ADOPTED this 13rd day of March 2023 by the Board of Supervisors of Wright Township at duly authorized and lawful advertised meeting.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

BY: _____
Donald Zampetti, Chairman

ATTEST:

Pamela Heard, Secretary/Treasurer

RESOLUTION NO. 2023-10

**RESOLUTION WITH PENNDOT AND WRIGHT TOWNSHIP
FOR TRAFFIC SIGNAL MAINTENANCE AGREEMENT**

BE IT RESOLVED, by authority of the Wright Township Board of Supervisors of the Township of Wright, County of Luzerne, and it is hereby resolved by the authority of the same, that the Chairman and Secretary/Treasurer of the Township of Wright be authorized and directed to submit the attached Traffic Signal Maintenance Agreement, to submit future Applications for Traffic Signal Approval either in writing or via electronic signature, to the Department of Transportation and to sign this Agreement on behalf of the Township of Wright.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman

ATTEST:

Pamela Heard, Secretary/Treasurer

I, Pamela Heard, Secretary/Treasurer of the Wright Township Board of Supervisors, do hereby certify that the foregoing is a true and correct copy of the Resolution legally adopted at the meeting held the 11th day of April, 2023.

Date

Signature

(SEAL)