

Pledge of Allegiance. ROLL CALL: HOWTON, MACKO, SMITH, WELEBOB, ZAMPETTI

MINUTES OF THE 12/12/22 REGULAR MONTHLY MEETING, THE 12/28/22 SPECIAL MEETING AND THE 1/3/22 REORGANIZATION MEETING – DISPENSE WITH THE READINGS – MOTION TO APPROVE.

**ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 12/31/2022:**

	General Fund	Capital Reserve	Highway Aid	Police Pension	70.Funds Fiduciary
Total	\$605,655	\$801,532	380,467	3,091,960	394,064

**Check Register 1/9/23**

**General Fund:** December Bills = \$78,169.53  
 January Bills = \$36,259.79

**Police Pension Fund RATIFICATION:** Retirees’ \$13,220.95

**DEPARTMENT REPORTS:**

**ENVIRONMENTAL**

**ADVISORY COUNCIL:** No Report

**FIRE:** Monthly Report

**PARKS & RECREATION:** No Report

**PLANNING:** Monthly Report

**POLICE:** Monthly Report  
 Monthly Fire Police Report

**PUBLIC WORKS:** Monthly Reports

**RECYCLING:** Monthly Report

**ZONING:** Zoning Officer’s Monthly Report

**WORK SESSION:** Reminder – Board of Supervisors noted that Police Collective Bargaining Agreement and DPW Work Rules were to be revisited in January 2023

Applications for board positions received

Received annual inventory from Police Dept., waiting for DPW inventory

Township driving policy

Proposed resolution to require purchase order for any items ordered over \$500

**CORRESPONDENCE:** Resident from Pleasantview Dr. regarding request to repave Pleasantview Dr.

**BUSINESS**

**MOTIONS:**

Motion to accept resignation of Barbara Macko, Tax Collector effective January 13, 2023 and to accept letters of interest for Tax Collection from January 9 – January 18, 2023 at 4 PM.

Motion to amend PSATS Conference attendee list for 2023.

Motion to sell unmarked police car.

Motion to approve Zoning Map quote.

Motion to move forward on getting bid specs for 2, 1,000-gallon skid tanks with pumps and meters.

**RESOLUTIONS:**

Resolution 2023-01 to Allow the Destruction of Personnel Vacations/Sick Days/Holidays records for the years 2009-2018 as well as Personnel Salaries/Wages for the years 2007-2012.

Resolution 2023-02 to set recycling fee and regulations for businesses.

**ORDINANCES:**

Ordinance 2023-01 to approve Cable Franchise Fee Agreement.

Ordinance 2023-02 to approve/disapprove rezoning of McDonald's Dr. parcel L9S6-001-08A-000 from R1 to R2.

**PUBLIC COMMENTS:**

**ADJOURNMENT**

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Donald Zampetti on the above date at 6:39 PM. The meeting began with the pledge of allegiance. Mr. Zampetti announced there was a public hearing at 5:15 PM for the Cable Franchise Agreement as well as a public hearing at 5:30 PM for the Polguy McDonald's Drive rezone application.

Supervisors Matthew Howton, Colleen Macko, Candace Smith, Louis Welebob and Donald Zampetti were in attendance.

The Vice Chairman dispensed with the reading of the Minutes of the 11/14/22 regular monthly meeting. Mrs. Smith made a motion to approve the Minutes, seconded by Mrs. Macko. Roll call vote: unanimous. Mr. Zampetti also announced a special work session budget meeting was held Monday, November 21, 2022.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 11/30/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	645,972	800,788	380,464	3,180,569	391,292

Mrs. Heard presented the following Check Detail dated 12/12/2022:

**General Fund:** November Bills = \$106,303.66

December Bills = \$78,169.53

**Police Pension Fund RATIFICATION:** Retirees' Monthly Checks \$13,220.95

Motion was made by Mrs. Macko to accept the Treasurer's Report, Check Detail, and Police Pension Fund distributions as read, seconded by Mr. Howton. Roll call vote: unanimous.

**DEPARTMENT REPORTS:** Mr. Zampetti advised the reports are available online.

**ENVIRONMENTAL ADVISORY COUNCIL:** Monthly report

**FIRE DEPARTMENT:** Monthly report

**PARKS/RECREATION:** Monthly report

**PLANNING:** Monthly report

**POLICE:** Monthly report. **FIRE POLICE:** Monthly report

**PUBLIC WORKS:** Monthly Report

**RECYCLING:** Monthly Report

**ZONING:** Zoning Officer's Monthly Report

**CORRESPONDENCE:** Line Striping – Mr. Howton to handle with the gentlemen doing the striping.

**ANNOUNCEMENTS:** December 18 Fire Department Santa parade at 12:00 PM.

Accepting applications for volunteer board positions – apply online at wrighttownship.org. Boards are Environmental Advisory Committee, Planning, Zoning Hearing Board and Recreation Board.

Budget meeting December 20, 2022 (rescheduled post meeting to December 28, 2022.)

COG will be open for Christmas trees on Saturday, January 14, 2023, from 10:00 AM - 3:00 PM.

Master Plan public hearing to be announced for some time in January 2023.

**BUSINESS:**

**MOTIONS:**

Motion was made by Mrs. Smith to award purchase of used equipment (ENRADD speed device) to the highest bidder, James Cowden (YCG) for the sale price of \$500, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Welebob to increase Gregg Thomas' rate of pay to \$20 per hour, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mrs. Smith to continue COG operations for 2023, seconded by Mrs. Macko. Roll call vote: Mr. Zampetti, Mrs. Macko and Mrs. Smith – Yes; Mr. Howton and Mr. Welebob – no. Motion passed.

**RESOLUTIONS:**

Motion was made by Mr. Howton to approve Resolution 22-22 for Setting Fees for Recycling, seconded by Mrs. Smith. Roll call vote: unanimous.

Motion was made by Mrs. Macko to approve Resolution 22-25 to Grant PP& a Right-of-Way, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith to approve Resolution 22-26 to apply for DEP Grant for DPW Vehicle with a 75%/25% match, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mr. Howton to approve Resolution 22-27 to Set Property Tax Rate for 2023, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Welebob to approve Resolution 22-28 to Appoint Independent Auditor in Place of Elected Auditor, seconded by Mrs. Smith. Roll call vote: unanimous.

Resolution 22-29 to Disallow Ballot Boxes in Wright Township was tabled.

**ORDINANCES:**

Motion was made by Mrs. Smith to approve Ordinance 22-01 An Ordinance of the Township of Wright, Luzerne County, Pennsylvania Changing the Zoning Designation and Township Map to Reflect that the Premises Consisting of Approximately 33.5+/- acres on Elmwood Ave., seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Welebob to approve Ordinance 22-02 An Ordinance of the Township of Wright, Luzerne County, Pennsylvania, Changing the Zoning Designation and Township Map to

Reflect That the Premises Consisting of Approximately One Acre 150 Ft. Fronting Third Ave., and 50 Feet Fronting Blytheburn Road from B-1 Zone to R-1A Zone, seconded by Mr. Howton. Roll call vote: unanimous.

**PUBLIC COMMENTS:** Laurel Prohaska inquired into the pay rate for the Wednesday Recycling Center employee.

Lauren McCurdy asked for further explanation of the Auditor Resolution.

Patrick Rushton asked about the Christmas Tree recycling at the COG.

Gary Price wanted to thank everyone for their support of the Wright Township Fire Department fire tax.

**ADJOURNMENT:**

There being no further business, Mrs. Macko made a motion to adjourn, seconded by Mrs. Smith. All were in favor.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

Attendees: Chris Madden, Bruce Vivian, Martin Jones, Josephine Baratti, Joseph Baratti, Pat Rushton, Laurel Prohaska, Gary Price, Andy Hashagen, Rachel Nichol, Anthony Miller, Lauren McCurdy, Nicole Barr, John Titus, Paul Papson and Monica Papson

## **WRIGHT TOWNSHIP SUPERVISORS SPECIAL MEETING MINUTES 5:00pm December 28, 2022**

The special meeting was of the Wright Township Board of Supervisors was called to order by Chairman Zampetti on the date indicated above. The meeting began with the pledge of allegiance.

Roll call was taken. Present were Mr. Howton, Mrs. Macko, Mrs. Smith, Mr. Welebob and Mr. Zampetti.

Motion made by Candace Smith to approve payment of bills per bill listing in the amount of \$92,960.29 and seconded by Colleen Macko. Vote was unanimous and the motion carried.

Motion was made by Colleen Macko to approve transfer of \$25,000 from General Fund to Capital Reserve and seconded by Lou Welebob. Vote was unanimous and the motion carried.

Motion was made by Lou Welebob to approve Resolution 2022-29 in support of election integrity and seconded by Matthew Howton. Vote was unanimous and the motion carried.

Motion made by Candace Smith to approve Resolution 2022-30 for 2023 budget and seconded by Colleen Macko. Vote was unanimous and the motion carried.

Motion made by Lou Welebob to make supplemental appropriations 2022-31 for 2022 as per Resolution and seconded by Colleen Macko. Vote was unanimous and the motion carried.

### **PUBLIC COMMENTS:**

Pat Rushton inquired as to when the ice rink would open.

There being no further business, Colleen Macko made a motion to adjourn, seconded by Candace Smith. Roll call vote: unanimous.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

**WRIGHT TOWNSHIP SUPERVISORS' ORGANIZATION MEETING MINUTES  
JANUARY 3, 2022 6:00pm**

The organization meeting of the Wright Township Supervisors was called to order by Chairman Donald Zampetti on the above date at 6:00 PM. The Chairman called for the pledge of allegiance to the flag.

The Roll Call was taken with Supervisors Matthew J. Howton, Candace Smith, Louis Welebob and Donald P. Zampetti were in attendance. Colleen Macko was absent.

**NEW BUSINESS:**

Motion to appoint Supervisor Donald Zampetti temporary chairman was made by Mr. Welebob, seconded by Mr. Matt Howton. Roll call vote: unanimous.

Motion to appoint Pamela Heard temporary secretary was made by Mr. Matt Howton, seconded by Mrs. Candace Smith Roll call vote: unanimous.

Motion to elect Supervisor Donald Zampetti as 2023 Board Chairman was made by Mrs. Smith, seconded by Mr. Welebob. Roll call vote: unanimous.

Motion to elect Supervisor Louis Welebob as 2023 Board Vice Chairman was made by Mr. Matt Howton, seconded by Mrs. Smith Roll call vote: unanimous.

Motion to accept item #A. on the agenda, as detailed below, was made by Mrs. Smith, seconded by Mr. Welebob. Roll call vote: unanimous.

**A.) APPOINTMENTS:**

<b>Environmental Advisory Council</b>	Matthew Howton
<b>Fire</b>	Candace Smith
<b>Parks &amp; Recreation</b>	Colleen Macko
<b>Planning</b>	Matthew Howton
<b>Police</b>	Candace Smith
<b>Zoning &amp; Sanitation</b>	Don Zampetti
<b>Recycling Coordinator</b>	Lou Welebob
<b>MACOG Representatives:</b>	Don Zampetti, Lou Welebob
<b>MACOG Alternates:</b>	Colleen Macko, Matthew Howton, Candace Smith
<b>MRPC Representatives:</b>	Royce Engler, Candace Smith
<b>MRPC Alternates:</b>	Don Zampetti, Scott Rozitski

MOTION to approve agenda items A through AA was made by Mrs. Candace Smith and seconded by Mr. Matthew Howton. Roll call vote: unanimous.

**APPOINTMENTS:**

- A. **Solicitor:** Appointment of Attorney Michael Kostelansky Solicitor to receive \$125.00 an hour
- B. **Zoning Hearing Board Solicitor:** Appoint Attorney, CHRIS OPIEL Zoning Hearing Board Solicitor at \$100.00 an hour
- C. **Planning Commission Solicitor:** Appoint Attorney DONALD KARPOWICH, Planning Commission Solicitor at \$100.00 an hour
- D. **Secretary-Treasurer:** appoint Pamela Heard, Secretary - Treasurer, to be bonded for \$500,000.00
- E. **Roadmaster:** To appoint roadmaster Lou Welebob with a salary of \$300 per month pending Auditor approval
- F. **Engineer:** Appointment of Barry Isett as Township Engineer to be paid as per approved schedule of rates.
- G. **Zoning/Code Officer:** Barry Isett to be paid as per contract approved in Aug. 2019.
- H. **Code Inspector:** Appoint Inspector Barry Isett, to provide inspections at rates accepted at the regular monthly meeting Aug. 2019 to perform under Uniform Construction Code, Act 45 of 1999, as amended.
- I. **Auditor:** Appoint Amy Grevera, CPA contract amount of \$4,450 plus out of pocket fees
- J. **Sewage Enforcement Officer:** Steven Egenski to be paid in accordance with Resolution No. 775 adopted 2/9/15
- K. **Alternate Sewage Enforcement Officer:** Frank Egenski to be paid in accordance with Resolution No. 775 adopted 2/9/15
- L. **Cable TV Complaint Officer:** Pamela Heard
- M. **Earned Income Tax Collector:** BERKHEIMER, to be paid 1.485% commissions on moneys remitted + postage
- N. **Local Services Tax Collector:** BERKHEIMER, to be paid 1.95% commission on moneys remitted + postage
- O. **Police Pension Actuary:** CONRAD M. SIEGEL, INC. as per proposal dated 12/30/94



- P. Chief Administrative Officer (CAO) Police and Non-Uniform pension plan –**  
Pamela Heard
- Q. Emergency Management Coordinator:** Dianne Hopersberger
- R. Vacancy Board:** Jerry Uram with a term from 01/01/2023-12/31/2023
- S. Wright Township Environmental, Inc.:** Terms from 1/1/2023-12/31/2023  
Colleen Macko  
Candace Smith  
Pamela Heard  
Jeff McGovern  
Susan Kahlau  
Christopher Madden
- T. Mountain Top Joint Sanitary Authority:** David Carl with a term from  
1/01/2023-12/31/2027
- U. Environmental Advisory Board:** Katina Humen and John Stachacz with terms  
from 01/01/2023- 12/31/2025
- V. Planning Commission:** Robert Hollands with term from 1/01/2023-12/31/2027
- W. Planning Commission Administrator:** CAROLYN B. SRMOSKI at a  
stipend of \$5,200.
- X. Recreation Board:** with terms 01/01/2023- 12/31/2023  
Pamela Heard  
Dianne Hopersberger  
Christopher Madden  
Tom Mayka  
Lauren McCurdy  
Tracey McGreever  
Laurel Prohaska  
Julie Winsock
- Y. Zoning Hearing Board:** Rick Ercolani and Ed Mylet with a term from  
1/01/2023-12/31/2026
- Z. Zoning Hearing Board Secretary:** Pamela Heard at an annual rate of \$2,600
- AA. Open Records Officer:** Pamela Heard at an annual rate of \$2,600

MOTION to approve agenda items BB through II was made by Mrs. Candace Smith and seconded by Mr. Donald Zampetti. Roll call vote: unanimous.

**BB.) Appoint Personnel:** Make appointments of personnel for 2023 as per the attached salary schedule. (Schedule A) (subject to auditor approval for DPW foreman position salary)

**CC.) Holiday Schedule:** Adopt the attached Schedule of Holidays (Schedule B)

**DD.) Set the mileage rate:** Set rate for all township officials and employees at \$.655 per mile (2023 IRS rate is 65.5 cents per mile)

**EE.) Designate Depositories:** Confirm PNC BANK, FNB BANK, LPL Financial as depositories for township funds for 2023 and to authorize the Treasurer and any 3 of the 5 Supervisors to sign checks and conduct township business with these depositories. Treasurer is authorized as primary bank administrator.

**FF.) PSATS Delegate:** Appoint Candace Smith Voting Delegate to the PSATS Convention

**GG.) PSATS Convention:** Send Supervisors and Employees as per attached to the annual PSATS convention (Schedule C)

**HH.) Approve Meeting Schedule:** Hold regular monthly meetings the second Monday of each month at the Wright Township Municipal Building immediately following the work session. Work Sessions to be held prior to the regular monthly meetings at 6:00 PM. (Schedule D)

**II.) Approve Authorization for Fire Department Auxiliary Operations**

PUBLIC COMMENTS: Nothing relative to the Organization Agenda.

There being no further business, Mr. Howton made a motion to adjourn, seconded by Mr. Welebob. Roll call vote: unanimous.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer  
WRIGHT TOWNSHIP

**REGULAR MEETING – DECEMBER 20, 2022** The regular monthly meeting of the Wright Township Planning Commission was held on 12/20/2022 via Zoom platform. Carolyn Sromoski conducted the meeting from the Township building to accommodate any walk-ins. Mr. D’Angio called the meeting to order at 7:00 PM. Mr. Hollock called the roll: Anthony D’Angio, Rob Hollands, Dave Hollock and Tom Urosevich were present. Motion to accept the Minutes of the November 15, 2022 regular meeting was made by Mr. Hollands, seconded by Mr. Hollock. Roll call vote: unanimous.

**CORRESPONDENCE:** None

**STANDING COMMITTEE REPORTS:** **Environmental Advisory Council** – Mr. D’Angio advised of the Council conducted a MS4 submission review.

**Zoning Hearing Board** – Nothing to report.

**BUSINESS:**

**WILLIAM L. DAVIS, JR. – Minor Subdivision** This remains a work in progress. The current expiration date is February 18, 2023.

**ECUMENICAL ENTERPRISES, INC. 378 South Mountain Blvd., Multi-Family Dwelling – Sketch Plan** This remains a work in progress. As of the date of this meeting, nothing new has been received.

**COMMENTS FROM THE PUBLIC:** None

Mr. D’Angio announced the Planning Commission’s next regular work session and Reorganization will be Tuesday, 1/3/23 at 7:00 PM via in-person at the Township building, with Reorganization at 6:30 PM and the next regular monthly meeting will be Tuesday, 1/17/22 at 7:00 PM via Zoom with a 6:30 PM Executive Session. The Planning Commission Administrator will attend Zoom meetings from the Township building to accommodate any public interested in attending.

Mr. Hollands made a motion to adjourn, seconded by Dr. Urosevich. Roll call vote: unanimous.

Respectfully submitted,

David Hollock, Secretary



# Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



**Royce A. Engler**

Chief of Police

FBINA - 223

DATE: January 9, 2023

**Scott Rozitski**

Sergeant

TO: Wright Township Board of Supervisors

FROM: Chief Royce Engler

SUBJECT: Monthly Report for December 2022

During the month of December this department answered 280 incidents and included are the following:

- |   |                      |
|---|----------------------|
| (2) Theft                                 | (1) Open; (1) Closed |
| (1) Fraud                                 | (1) Closed           |
| (1) Stolen Property-Receiving, Possessing | (1) Closed           |
| (1) Narcotics Use-Morphine, Heroine,      | (1) Closed           |
| (1) Narcotics Use-Marijuana, Hashish,     | (1) Closed           |
| (4) Harassment                            | (4) Closed           |
| (1) Trespassing                           | (1) Closed           |

This department issued twenty-one (21) traffic citations, thirteen (13) warnings and investigated eleven (11) accidents. This department assisted other law enforcement agencies on twenty-one (21) incidents and was assisted by other law enforcement agencies on thirty-three (33) incidents.

Respectfully yours,

Chief Royce Engler



# Wright Township Volunteer Firemen's Association

## Wright Township Volunteer Fire Department

477 South Main Road  
Mountain Top, PA 18707

(P/F) 570-868-3765  
WWW.WTVFD.COM

Proudly Serving Wright Township and the Mountain Top Community Since 1955

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Scheduled Meeting Date: January 9, 2022

To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 41 Fire Department Related Emergency incidents in the month of December 2022. A full year end report for 2022 will accompany the February report as long as it is available.

See additional paperwork for more information on emergency incidents.

### **ADDITIONAL:**

The department conducted 2 ventilation drills and a hazardous material class in the month of December. Our 2023 list of events will soon be finalized leading into the summer months.

Many building and grounds projects are being finalized in preparation for the winter weather.

On December 18<sup>th</sup> we were blessed with escorting Santa and his helpers around the township to help spread holiday joy to the community. The event was a success and we look forward to helping out again next year.

We tested the new digital radio system in specific areas of the township and will be reporting the findings to the 911 center to get adequate coverage for all emergency responders.

We hope everyone has a good new year and a joyous holiday and look forward to working with our township officials now and well into the future.

Respectfully,

Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

# Wright Township Volunteer Fire Department

Mountain Top, PA

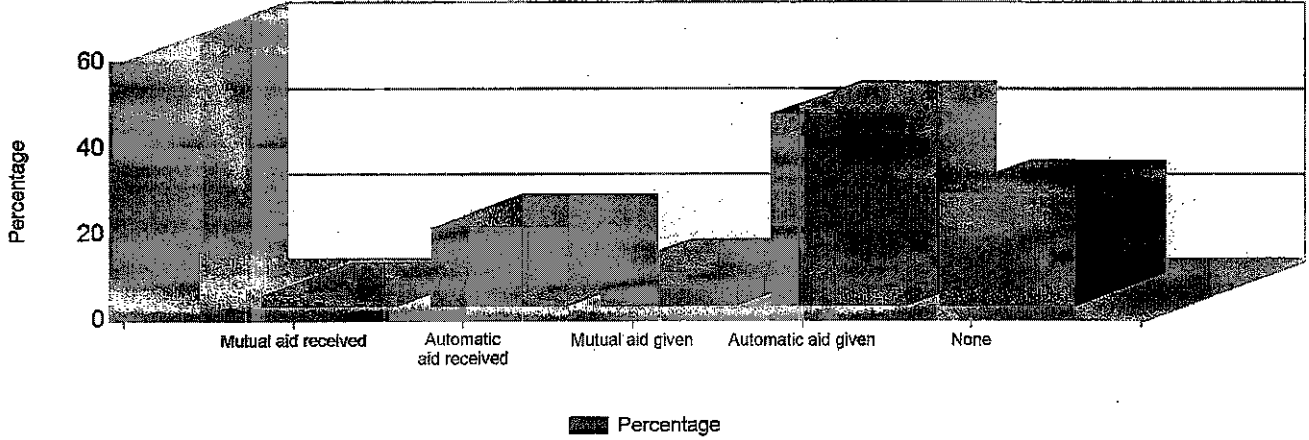
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## Count of Aid Given and Received for Incidents for Date Range

Start Date: 11/01/2022 | End Date: 11/30/2022

Percentage of Aid Type



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	1	2.6%
Automatic aid received	7	18.4%
Mutual aid given	3	7.9%
Automatic aid given	17	44.7%
None	10	26.3%

Only REVIEWED incidents included



# Wright Township Volunteer Fire Department

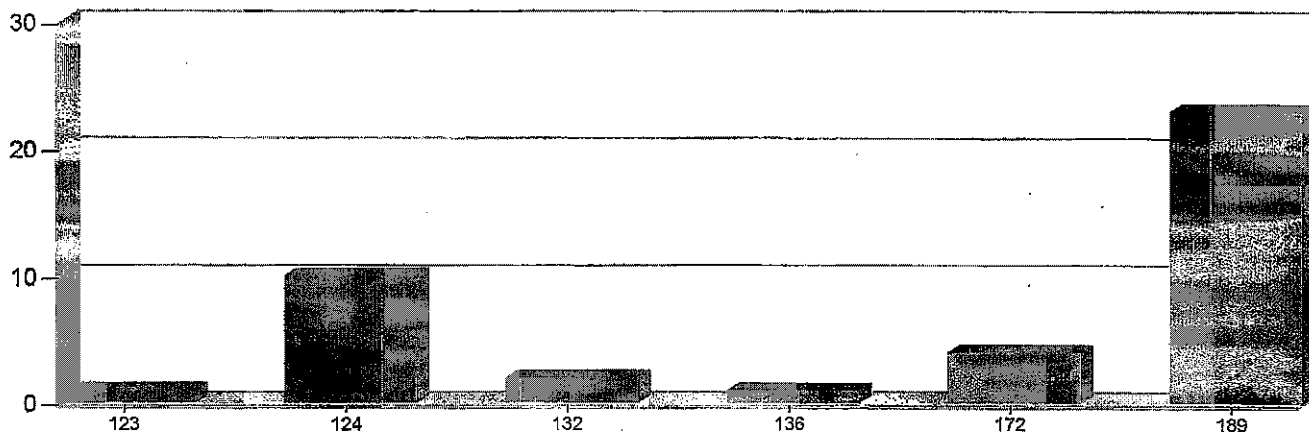


Mountain Top, PA

This report was generated on 1/5/2023 2:41:15 PM

## Incident Type Count per Zone for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022



ZONES	INCIDENT TYPE	COUNT
<b>123 - Dennison Twp</b>		
	114 - Chimney or flue fire, confined to chimney or flue	1
	<i>Total Incidents for 123 - Dennison Twp.</i>	1
<b>124 - Dorrance</b>		
	113 - Cooking fire, confined to container	1
	131 - Passenger vehicle fire	1
	132 - Road freight or transport vehicle fire	1
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	3
	611 - Dispatched & cancelled en route	1
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 124 - Dorrance.</i>	10
<b>132 - Fairview</b>		
	114 - Chimney or flue fire, confined to chimney or flue	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for 132 - Fairview.</i>	2
<b>136 - Freeland</b>		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for 136 - Freeland.</i>	1
<b>172 - Rice Township</b>		
	322 - Motor vehicle accident with injuries	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.





ZONES	INCIDENT TYPE	COUNT
	324 - Motor vehicle accident with no injuries.	2
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for 172 - Rice Township.</i>	4
<b>189 - Wright Township</b>		
	114 - Chimney or flue fire, confined to chimney or flue	1
	324 - Motor vehicle accident with no injuries.	5
	352 - Extrication of victim(s) from vehicle	2
	441 - Heat from short circuit (wiring), defective/worn	1
	444 - Power line down	2
	522 - Water or steam leak	1
	553 - Public service	1
	611 - Dispatched & cancelled en route	2
	710 - Malicious, mischievous false call, other	1
	711 - Municipal alarm system, malicious false alarm	1
	730 - System malfunction, other	1
	743 - Smoke detector activation, no fire - unintentional	2
	745 - Alarm system activation, no fire - unintentional	2
	911 - Citizen complaint	1
	<i>Total Incidents for 189 - Wright Township.</i>	23
<b>Total Count for all Zone:</b>		<b>41</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



TO: Lou Welebob, Road Master Public Works  
 FROM: Matthew J. Howton  
 SUBJECT: Public Works Department Monthly Report for December 2022

**PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:**

1. **COMPLAINTS**

Complaints received: 2  
 Requests for work: 9  
 Requests completed: 9  
 Complaints reviewed: 2  
 Complaints addressed: All

2. **PERMITS ISSUED:**

<b><u>DRIVEWAY</u></b>	<b><u>PA AMER. WATER</u></b>	<b><u>UGI ENERGY</u></b>
Violations 2		
Permits approved 0	Permits approved 3	Permits approved 0
Permits problems 2	Permits denied 0	Permits denied 0
Permits reviewed 0	Permits reviewed 3	Permits reviewed 1
Permits expired 0	Permit Problems 0	Permit Problems 0
Permits Voided 0		

3. **PUBLIC WORKS DEPARTMENT**


1. Anne Street tar joint sealing completed.
2. Completed sealing of 48" pipe crossing Walden Drive.
3. Driveway inspections completed and forwarded to Zoning office.
4. 811 Mark outs completed during the month.
5. 144.5 Man hours spent taking care of township roads during winter operations.
6. Cleaned all garage bays and police bays.
7. Monitored barricades, tape and horses along pipe collapses in Green Mountain Estates.
8. Continued to check fluid levels in police, public works and equipment.
9. Closed out Leaf pick up project 2022.
10. Police sent list of plowing operation problems. Basketball, cars trailers parked on roadway.
11. Police speed traffic trailer received and assembled. Placed in Bay 1-2
12. Restocked anti skid and bulk salt inventories.

#102 Windshield roof areas rotted out. PW addressed it best as possible with repairs.  
 Fuel tank is leaking and steps need to be re strapped and or repaired.

#105 Rear on spot chain system repaired.

#112 Vehicle is in the process of being listed for auction along with minor tools no longer in operation.

#114 Greased and maintained.

Respectfully Submitted  
  
 Matthew J. Howton

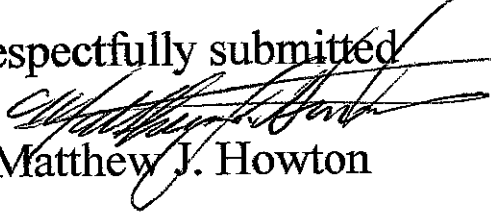
## Recycling Report for December 2022

The following materials were processed and recycled at the Wright Township Recycling Center:

3 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 8.33 Tons.

Respectfully submitted



Matthew J. Howton

**From:** David Solomon  
**Sent:** Monday, January 2, 2023 11:21 PM  
**To:** Mr.Matt  
**Subject:** December's Service Dates & Weights

Hello Matt.

Below are Wright Township's recycling service dates and weights for December 2022. Please let me know if you need any additional information.

Thank you.  
Tracey Solomon  
Solomon Container Service  
570-829-2206

December 13	40yd	Door 2	.62 (Weights in tons)
December 13	40yd	Door 3	.94
December 23	35yd	Door 1	6.77

3 @ 8.33



📍 1170 Highway 315, Suite 3, Wilkes-Barre, PA 18702  
📞 570.285.8200 📠 570.285.8201  
🌐 barryissett.com

**To:** Wright Township Board of Supervisors  
**From:** Jared Goldner – Zoning Officer  
**RE:** 2022 December– ZONING, CODE ENFORCEMENT

The following Zoning and Code Enforcement activities were provided for December 2022.

**-Zoning Permits Issued:**

- N/A

**- Zoning Permits Denied:**

- 1 (One) Accessory Structure with No Primary

**Services Provided During the Month of December:**

- General Zoning Office Hours
- Correspondence with residents with concerns of property maintenance issue.
- Facilitating the Re-Zone Hearing for the for Barry's Floral.
- General zoning and property maintenance inquiries during non-office hours.

*Should you have any questions, please do not hesitate to contact me directly.*

**RESOLUTION NO. 2023-01**

**MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA**

**A RESOLUTION AUTHORIZING DESTRUCTION OF DOCUMENTS**

**WHEREAS**, Wright Township has previously declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, as amended March 28, 2019; and,

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of Wright Township, Luzerne County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Personnel Vacations/Sick Days/Holidays records for the years 2009-2018

Personnel Salaries/Wages for the years 2007-2012

**BE IT RESOLVED AND IT IS HEREBY RESOLVED** this 9<sup>th</sup> day of January 2023 by the Wright Township Board of Supervisors.

**WRIGHT TOWNSHIP BOARD OF SUPERVISORS**

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Donald Zampetti, Chairman

**ATTEST:**

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Pamela Heard, Secretary/Treasurer

**RESOLUTION NO. 2023-02**

**MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY,  
PENNSYLVANIA A RESOLUTION OF THE TOWNSHIP SETTING FEES &  
RULES FOR RECYCLING**

**WHEREAS**, the Board of Supervisors of Wright Township, provides for the operation of a recycling center to meet the needs of Wright Township and the surrounding communities,

**WHEREAS**, the Board of Supervisors has the authority to set necessary fees and rules for the use of the recycling center in order to provide for collection, processing and recycling of materials,

**Now, therefore be it resolved**, by the Board of Supervisors of Wright Township that the current recycling resolution be amended to include participation in recycling by small business located in the Mountain Top area in addition to Wright Township businesses for annual fee of \$125.

**RESOLVED AND adopted** this 9<sup>th</sup> day of January 2023.

**WRIGHT TOWNSHIP BOARD OF SUPERVISORS**

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Donald Zampetti, Chairman Board of Supervisors

**ATTEST:**

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Pamela Heard, Secretary-Treasurer

**ORDINANCE NO. 2023-01**

**A RESOLUTION OF THE TOWNSHIP OF WRIGHT, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA APPROVING A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE TELEVISION SYSTEM WITHIN THE TOWNSHIP, SETTING FORTH THE CONDITIONS ACCOMPANYING THE GRANTING OF SAID FRANCHISE, PROVIDING FOR TOWNSHIP REGULATION AND USE OF THE CABLE TELEVISION SYSTEM, ENFORCEMENT OF THE RESOLUTION AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Township of Wright, Luzerne County, Pennsylvania, has considered the approval of a cable television franchise agreement; and

**WHEREAS**, the Township of Wright is a duly organized Township of the Second Class in the Commonwealth of Pennsylvania; and

**WHEREAS**, the Township is authorized to grant one or more nonexclusive, revocable franchises to construct, operate, and maintain within the Township a system for providing "Cable Service" of antennas, cable, wires, lines, fiber optic cable, towers, waveguides, or other conductors, converters, equipment or facilities, used for producing, receiving, amplifying, storing, processing, or distributing audio, video, data, or other forms of signals to and from subscribers within the Township "Cable System."

**NOW, THEREFORE, BE IT ORDAINED**, the Board of Supervisors of Wright Township hereby approves and enacts this Cable Television Franchise Agreement, each between Wright Township and Service Electric as herein provided.

**RESOLVED AND ADOPTED** at the monthly public meeting of the Wright Township Supervisors this 9<sup>th</sup> day of January 2023.

**WRIGHT TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chairman

**ATTEST:**

\_\_\_\_\_  
Pamela A. Heard, Secretary/Treasurer



**ORDINANCE NO. 2023-02**

**AN ORDINANCE OF THE TOWNSHIP OF WRIGHT, LUZERNE COUNTY, PENNSYLVANIA,  
CHANGING THE ZONING DESIGNATION AND TOWNSHIP MAP TO REFLECT THAT THE  
PREMISES CONSISTING OF APPROXIMATELY 1.6 + OR – ACRES ON MCDONALD DRIVE  
FROM R-1 ZONE TO R-2 ZONE.**

**WHEREAS**, Jonathan Polguy, applicant, filed a petition for rezone of 1.6 + or – acres on McDonald Drive from R-1 zone to R-2 zone;

**WHEREAS**, The Board of Supervisors of Wright Township held a public hearing on said petition after duly advertising the same, on Dec. 12, 2022 and;

**WHEREAS**, after reviewing the record of the aforementioned hearing and the law applicable to rezoning of land, the Board of Supervisors, at a public meeting determined that the best use of the land in considering the character of the surrounding area is to rezone it from R-1 to R-2 and;

**NOW THEREFORE, BE IT ORDAINED AND ENACTED** by the Wright Township Board of Supervisors. Petition to Rezone, attached herein, is hereby granted and the zoning designation/classification of the land subject to said Petition is hereby changed from R-1 to R-2. It is further decreed that all Township documents including the official map of the Township be changed to reflect R-2 zoning classification. This ordinance shall become effective upon the expiration of any applicable appeal period. Furthermore, applicant assumes all liability and risk associated with any work done prior to the expiration of any appeal period and/or the conclusion of any appeal that is filed challenging this approval

**RESOLVED AND ADOPTED** at a special monthly meeting of the Wright Township Supervisors this \_\_\_\_\_.

**WRIGHT TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Donald Zampetti, Chairman

**ATTEST:**

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Pamela A. Heard, Secretary/Treasurer