

Pledge of Allegiance. ROLL CALL: HOWTON, MACKO, SMITH, WELEBOB, ZAMPETTI

MINUTES OF THE 8/8/22 REGULAR MONTHLY MEETING – DISPENSE WITH THE READINGS – MOTION TO APPROVE

ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 8/31/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	70.Funds Fiduciary
Total	\$782,827	598,760	480,831	3,098,117	392,027

Check Register 9/12/22

General Fund: August Bills = \$103,925.55

September Bills = \$91,748.00

Police Pension Fund RATIFICATION: Retirees’ \$13,220.95

DEPARTMENT REPORTS:

ENVIRONMENTAL

ADVISORY COUNCIL: Monthly Report

FIRE: Monthly Report

PARKS & RECREATION: Monthly Report

Public notice – Atty. recommended that the July 27,2022 Recreation Board meeting be cancelled due to the fact that the Recreation Board was not in compliance with the Sunshine law as no meeting agenda was provided and the agenda could not be advertised as required by law.

PLANNING: Monthly Report

POLICE: Monthly Report
Monthly Fire Police Report

PUBLIC WORKS: Monthly Reports

RECYCLING: Monthly Report

ZONING: Zoning Officer’s Monthly Report

WORK SESSION: Ordinance – Discuss Rental ordinance
Ordinance - Discuss SALDO changes needed
Request for sign removal Rt309
Ambulance reports requested

BUSINESS

MOTIONS:

Motion to approve an organization to hold 2023 4th of July parade (applications received from MTOM and MACA)

Motion to accept NPDES/MS-4

Motion to approve October 8, 2022 (tentative date) from 10:00-12:00 Environmental Education event held by the Environmental Advisory Council

Motion to approve annual SPCA agreement for \$75 per surrendered animal

Motion to authorize Donald Zampetti, Chairman and/or Pamela Heard, Secretary to complete PennDOT HOP related paperwork for Park Road project

Motion to authorize opening new bank accounts with First National Bank – Building Escrow and Opioid

Motion to accept park bench from Julie Winsock in remembrance of her son Justin

Motion to award park camera installation in the amount of \$3,985 to JK contracting services

RESOLUTIONS:

Motion to approve Resolution 22-08 to set 2023 MMO for non-uniform pension plan \$0

Motion to approve Resolution 22-09 to set 2023 MMO for uniform pension plan \$69,396

Motion to approve Resolution 22-10 to approve MOU for Electronic Recycling Event on October 13, 2022 (participants Wright, Rice & Fairview)

Motion to approve Resolution 22-11 to purchase speed sign and trailer in the amount of \$5,866 sign & trailer and \$2,446 (listed accessories) to be paid with ARPA funds

Motion to approve Resolution 22-12 to accept ET&T proposals (attached) for IT security upgrades to be paid with ARPA funds (Phase 1 \$6,323.22 (PC/email security upgrade) Phase 2 \$6,546.81(Data switch & WAP security upgrade) Phase 3 \$15,369 (service and wiring upgrade)

Resolution 22-13 to approve MOU with Police Union for COVID

ANNOUNCEMENTS:

DCNR Grant awarded for Tennis Court refurbishment in the amt. of \$113k
EAC - Environmental Education Day Oct. 8 from 10am-12pm
Electronics Recycling Oct. 13 from 3-6pm
Rec. Board - Halloween Parade Oct. 22

PUBLIC COMMENTS:

ADJOURNMENT

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Donald Zampetti on the above date at 6:43 PM. The meeting began with the pledge of allegiance. Mr. Zampetti announced there was an executive session held this evening and on August 3, 2022.

Supervisors Matthew Howton, Colleen Macko, Candace Smith, Louis Welebob and Donald Zampetti were in attendance.

The Chairman dispensed with the reading of the Minutes of the 7/11/22 regular monthly meeting. Mrs. Smith made a motion to approve the Minutes, seconded by Mr. Welebob. Roll call vote: Mrs. Macko, Mrs. Smith, Mr. Welebob and Mr. Zampetti – yes; Mr. Howton abstained since he was not in attendance at the July 11, 2022 meeting.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 7/31/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	669,268	936,655	480,826	3,207,329	260,871

Mrs. Heard presented the following Check Detail dated 8/8/2022:

General Fund: July Bills = \$135,496.96

August Bills = \$103,925.55

Police Pension Fund RATIFICATION: Retirees' Monthly Checks \$13,220.95

Motion was made by Mrs. Macko to accept the Treasurer's Report, Check Detail and Police Pension Fund distributions as read, seconded by Mr. Howton. Roll call vote: unanimous.

DEPARTMENT REPORTS: Mr. Zampetti advised the reports are available online.

ENVIRONMENTAL ADVISORY COUNCIL: No report

FIRE DEPARTMENT: Monthly report

PARKS/RECREATION: No report

PLANNING: Monthly report

POLICE: Monthly report. **FIRE POLICE:** Monthly report

PUBLIC WORKS: No Report

RECYCLING: No Report

ZONING: Zoning Officer's Monthly Report

CORRESPONDENCE: Resident request to consider paving Larchmont Way, Orchard View Lane and Pheasant Run.

BUSINESS:

MOTIONS:

Motion was made by Mrs. Smith to approve the Mountaintop on the Move 4th of July parade event application, seconded by Mr. Welebob. Roll call vote: Mrs. Smith and Mr. Zampetti yes; Mr. Howton, Mrs. Macko and Mr. Welebob – no. Motion failed.

Motion was made by Mr. Welebob to advertise public meeting for MS4 Pollution Reduction Plan public input at 5:00 PM on September 12, 2022, seconded by Mrs. Smith. Roll call vote: unanimous.

Motion was made by Mr. Howton to allow Attorney Kostelansky to renegotiate Cable Franchise Agreement, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Welebob to ratify agreements related to opioid settlement legal fees, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith to approve engineer proposal for engineer/bid of a portion of Yeager Road for 2023, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mrs. Macko to approve October 22, 2022 at 3:00 PM Halloween parade with a rain date of October 29, 2022, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Macko to approve dog park fundraiser purse bingo for March 2023, seconded by Mr. Welebob. Roll call vote: unanimous.

Motion was made by Mr. Welebob to approve request to engineer for cost estimate of \$340,161.06 for Walden Drive and Washington Park, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mr. Welebob to approve change order and payment of bill for Deer & Doe Run paving, seconded by Mr. Howton. Roll call vote: unanimous.

At the recommendation of Attorney Kostelansky, motion was made by Mr. Welebob to remove the motion to approve 4th of July parade in perpetuity to be held by Mountaintop on the Move, seconded by Mrs. Smith. Roll call vote: unanimous.

RESOLUTIONS:

Motion was made by Mr. Welebob for Resolution 22-06 to approve local share grant application for paying of a portion of South Church Road in the amount of \$605,105.00, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith for Resolution 22-07 to approve destruction of documents, accident reports for workers' comp 1991-1994 and HR files of former park employees, seconded by Mrs. Macko. Roll call vote: unanimous.

PUBLIC COMMENTS: Rita Kovalski expressed various concerns in Capital Hill.

Juleann Wickiser inquired into why there aren't more grants being awarded for the Police Department.

Paul Ceonzo and Josh Winters inquired about upcoming work in Green Mountain Estates.

Dianne Hoppersberger discussed the parade.

ADJOURNMENT:

There being no further business, Mrs. Macko made a motion to adjourn, seconded by Mrs. Smith. All were in favor.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

Attendees: Pat Rushton, Roger Schwartz, Mark Bohn, Georgia Schwartz, Paul Ceonzo, Jack Marchese, Gene Haverlak, Mark Costigan, Rita Kovalski, Juleann Ducaji Wickiser, Josh Winters, Dianne Hopersberger, Nicole Barr and Gary Price

DRAFT
Wright Township Environmental Advisory Council
Met in township building
August 2, 2022
Council Meeting Minutes

Meeting Called to Order after the Joint Meeting with the Planning Committee

Members Present: Katina Humen (Chair), Thomas Mayka, Bernard Graham, Anthony D'Anglio

1. Minute from the June 6 meeting will be reviewed at a future meeting.

2. OLD BUSINESS

NONE

3. NEW BUSINESS

- Listened to the presentation concerning the MS-4 permit
- Discussed plans for a possible community stream clean-up event on October 1, 2022. Including:
 - Presentation by the representative from Penn State concerning Rain Barrels, Rain Gardens, etc.
 - Community clean-up of a stream – possibly the one behind the Community Church next the Weis. (Bernie and Pam will check the site)
 - We will continue to develop ideas and share with the group

Meeting adjourned

FIRE POLICE INCIDENT RECAP WRIGHT TOWNSHIP

Month August Year 2022

Date	Incident	F A S FA	Time on scene	# of Fire Police	Total Hours
8-1	MVA	A	1hr 33min	1	1hr 33min
8-8	Vehicles Fire	FA	19min	2	38min
8-12	MVA	A	52min	1	52min
8-14	Gas leak	O	39min	1	39min
8-17	MVA	A	1hr 34min	1	1hr 34min
8-28	MVA	FA	28min	2	56min
8-29	Brush Fire	F	39min	1	39min
8-29	Public Assist	O	1hr 43min	1	1hr 43min
				On Duty	Total Hours
				10	8 Hours 34 min

R—Fires A—Accidents S—Specials (parades, etc.) FA—False Alarms
1 3 0 2 2
 Joe Tamerantz fax number.....820-7854 other

Assistance To: Rice-7

Wright Township Recreation Board Minutes

Special Meeting

Thursday, August 4, 2022

In attendance: Colleen Macko (Supervisor), Pam Heard (Township Secretary), Diane Hoperserger, Tom Mayka, Laurel Prohaska, Tracy Cornelius, Lauren McCurdy

Called to order at 7:05pm

(Special meeting required as regular meeting scheduled for July 27, 2022 was cancelled by the Township Secretary and Solicitor.)

Dog Park: Fund balance is \$4939.60. Recent donations totaling \$200 have been received. Updating of all donations markers for the year will be completed in Fall/Winter at the entrance to the dog park. Planning for the fundraising Purse Bingo tentatively set for March 5, 2022 is already underway.

Change of Officers: Recreation Board has accepted the request of the Chair to step down for the rest of the term. Lauren made a motion to appoint Laurel Prohaska at Chair for the remaining term. Tracy made a second. Chris Madden will take roll as Vice Chair of the Recreation Board for the remainder of the year. All in favor of the change.

Maintenance: Most of the list seems to be up to date. Laurel requested the graffiti on the bridge at the bottom of the park to be removed as it contains personal information of a minor.

Master Plan Committee update: Mockup of proposed map to be completed for next month. Water line issues need to be researched. Pam told the Board that the water company has already been contacted about the leak and they have determined that the problem is inside the township lines. Tom suggested the water company be contacted again about helping to locate the problem as a courtesy to the township. Board continues to discuss ideas for fundraising to support park development plan.

Easter Egg Hunt 2022 update: Fairview has now agreed to supplement the expenditure for the past event. They will be sending a check to Wright Township to cover their share. Wright Township Recreation Board will assume the planning for the 2023 event unless Fairview requests to host it.

First Annual ChalkWalk and Foam Party update: The event, scheduled for August 27, has been cancelled as the Board of Supervisors did not approve the requested funds in time to organize the event. Rec Board will revisit the plan next summer.

Halloween Parade: Event has been set for October 22, 2022. Preparation for event will start next month.

By-Laws: Recreation Board has begun the process of creating its first set of by-laws. We will be using formats and recommendations from the National Recreation and Park Association. Suggested by-laws will be reviewed by the Rec Board to present to the Board of Supervisor for approval in the coming months.

New Business: Diane is interested in researching the possibility of developing a Community Center with the Recreation Board. She envisions a large community center with several sports courts, meeting/event space, as a place for families and children to spend time and build community. The Board suggested that she talk to Rice Township about their plans for a community center and try to develop plans that do not

overlap. Hanover is on their way to building a large community and athletic center. Conyngham also has a pool and community center to model and compare in planning anything in Wright Township. Diane added that there are grants available for such facilities and that research shows that having such spaces has an influence on reducing crime in the area.

Meeting Adjourned at 7:38pm. Next Meeting will be Tuesday, August 23, 2022 at 7pm in the township building.

REGULAR MEETING – AUGUST 16, 2022 The regular monthly meeting of the Wright Township Planning Commission was held on 8/16/2022 via Zoom platform. Carolyn Sromoski conducted the meeting from the Township building to accommodate any walk-ins. Mr. D’Angio announced the Planning Commission held an executive session prior to the meeting. Mr. D’Angio called the meeting to order at 7:00 PM. Mr. Hollands called the roll: Anthony D’Angio, Rob Hollands, Dave Hollock and Tom Urosevich were present. Motion to accept the Minutes of the July 19, 2022 regular meeting was made by Mr. Hollands, seconded by Mr. Hollock. Roll call vote: unanimous.

CORRESPONDENCE: None

STANDING COMMITTEE REPORTS: **Environmental Advisory Council** – Mr. D’Angio reported the Committee met with Kristina from Barry Isett with regard to MS4. The Environmental Advisory Council is planning a stream clean-up for Saturday, September 17, 2022 at 1:00 PM.

Zoning Hearing Board – Nothing to report.

BUSINESS:

WILLIAM L. DAVIS, JR. – Minor Subdivision This remains a work in progress. The current expiration date is November 20, 2022.

COMMENTS FROM THE PUBLIC: None

Mr. D’Angio announced the Planning Commission’s next regular work session will be Tuesday, 9/6/22 at 7:00 PM via in-person at the Township building, with a 6:30 PM Executive Session and the next regular monthly meeting will be Tuesday, 9/20/22 at 7:00 PM via Zoom with a 6:30 PM Executive Session. The Planning Commission Administrator will attend Zoom meetings from the Township building to accommodate any public interested in attending.

Dr. Urosevich made a motion to adjourn, seconded by Mr. D’Angio. Roll call vote: unanimous.

Respectfully submitted,

David Hollock, Secretary



Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



Royce A. Engler

Chief of Police
FBINA - 223

Scott Rozitski

Sergeant
FBINA - 266

DATE: September 7, 2022

TO: Wright Township Board of Supervisors

FROM: Chief Royce Engler

SUBJECT: Monthly Report for August 2022

During the month of August this department answered 290 incidents and included are the following:

- | | |
|----------------------------|------------|
| (1) Theft-\$200 or more | (1) Open |
| (1) Theft-Motor Vehicle | (1) Open |
| (1) Fraud | (1) Closed |
| (1) Worthless Checks | (1) Closed |
| (2) Criminal Mischief | (2) Closed |
| (1) Narcotics-Possession | (1) Closed |
| (2) D.U.I. – Drugs/Alcohol | (2) Closed |
| (1) Harassment | (1) Closed |
| (1) Illegal dumping | (1) Closed |
| (1) Threats | (1) Closed |
| (4) Trespassing | (4) Closed |

This department issued forty-one (41) traffic citations, four (4) non-traffic citation, thirteen (13) warnings and investigated five (5) accidents. This department assisted other law enforcement agencies on twenty (20) incidents and was assisted by other law enforcement agencies on twenty-two (22) incidents.

Respectfully yours,

Chief Royce Engler

Training for the month of August:
Ptlm. Chris Capasso – Active Shooter Instructor training

Wright Township Volunteer Firemen's Association Wright Township Volunteer Fire Department

477 South Main Road
Mountain Top, PA 18707

(P/F) 570-868-3765
WWW.WTVFD.COM

Proudly Serving Wright Township and the Mountain Top Community Since 1955

Scheduled Meeting Date: September 12, 2022
To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 38 Fire Department Related Emergency incidents in the month of August 2022.

Rice Twp – 14
Dennison Twp – 1

Wright Twp – 15
Fairview Twp – 2

Nuangola - 1
Dorrance Twp - 5

We assisted other departments on 13 occasions, were assisted by other departments on 13 occasions and were alone on 13 occasions the month of August.

ADDITIONAL:

We would like to take a moment and honor fallen member John, better known as Curt, Hardiman. His contributions to the community and the department will be sadly missed. Our department attended his viewing and funeral. We also honored him with a respectable send off. We thank Hanover Fire Department and members of the mountain top mutual aid for participation and assistance.

The department conducted training in house several times in the month. We also prepared our portable pumps and generators for the rain season approaching quickly.

Many building and grounds projects are under way at the department. We hope to have them completed by the end of September or early October.

Our department participated in national night out with several fire, EMS and police agencies from Mountain Top and the surrounding areas.

With the delivery of our UTV, we hope by the end of the fall to have it prepared for service. Supply chain issues will determine how fast we can have it completed.

We continue to look forward to working with the board and the community now and in the future.

Respectfully,

Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

TO: Lou Welebob, Road Master Public Works

FROM: Matthew J. Howton

SUBJECT: Public Works Department Monthly Report for August 2022

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received: 1
Requests for work: 6
Requests completed: 6
Complaints reviewed: 6
Complaints addressed: All

2. **PERMITS ISSUED:**

DRIVEWAY

Violations 0
Permits approved 0
Permits problems 1
Permits reviewed 4
Permits expired 0
Permits Voided 0

PA AMER. WATER

Permits approved 3
Permits denied 0
Permits reviewed 3
Permit Problems 0

UGI ENERGY

Permits approved 1
Permits denied 0
Permits reviewed 1
Permit Problems 0

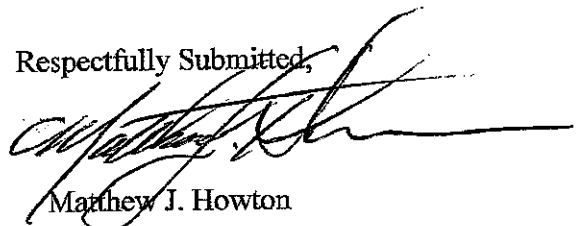
3. **PUBLIC WORKS DEPARTMENT**

1. Continued with Washington Park Smudging, tree trimming and sealing of new blacktop repairs.
2. Fuel depot corrections and report showing corrections were completed was filed.
3. Took care of trees down at Larchmont Way and South Main road as well as Walden Drive and Old North road intersection.
4. Cleaned various drains. Laurel and Terrace Drive drain cleaned and debris removed.
5. Cleaned up #210 Mario from Boom Mower and removed Debris per request.
6. 811 Mark outs completed during the month.
7. South Church Road, Washington Park, Terrace Drive, Joan, Karin, and Thomas Drive Blacktop repairs completed by smudging and compacting as well as sealing new blacktop. Approximately (161tons) 322Thousand pounds of tons of asphalt used to complete project.
8. 750 galloons of tar used to seal blacktop put downs over the month also.
9. Maintenance of Elbe road and South Sunset completed with millings.
10. School lights turned on for upcoming school season.
11. Additional 12' of 48" pipe was extended at Walden Drive pipe project to open road up for travel. Also 14 road Barricades with lights were obtained to light up the project at night. Some are also being restored.
12. South Sunset potholes at entrance to 309 were repaired.

13. Road Inspection list was summarized and worked on.
14. Maintained recycling materials with removal of products and return of empty cans.
15. Checked oil levels in all vehicles Police and Public works weekly.
16. Monitored barricades, tape and hoses along pipe collapses in Green Mountain Estates.
17. Continued communications with UGI numerous times to get the gas main relocated because of conflict with elevation of new pipe going in under Walden Drive.
18. Replaced #2 pipe under Walden and Old North intersection. Blacktopped and sealed.
19. We covered recycling due to staffing shortage once this month also.
20. Driveway inspections were conducted.
21. Building lights replaced.(police)
22. Filled subsidence at Timberwood Drive and intersection of Anne and Edward Street.
22. Boom Mowed Lake Francis and South Church Road.
23. Top soil and seed restoration of 16 Karin Drive after tree removal and sign relocation.
24. Maintained road cut at Walden Drive and tri pipe area.
25. 42 Oak Drive 2 emergency 811s marked out. No work completed as of 9-6-2022
26. Maintained equipment.
27. Maintained fuel inventory at fuel depot.
28. Completed #29 Terrace Drive Stone work for water deflection and direction.

#103 to Sunbury Motors for EGR valve replacement and correction of fuel load up while driving.
#105 Inspected, Brakes replaced.
#112 turn signals out. Repaired blown fuses.
#114 Backhoe was greased and oil, fuel and DEF were maintained.
#110 still communicating with chassis shops to solve starting up problems with batteries.
Batteries were replaced due to age and dead cells.
Asphalt roller was repaired.

Respectfully Submitted,



Matthew J. Howton

Recycling Report for August 2022

The following materials were processed and recycled at the Wright Township Recycling Center:

5 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 4.72Tons.

Respectfully submitted



Matthew J. Howton

From: David Solomon
Sent: Tuesday, September 6, 2022 3:25 PM
To: Mr.Matt
Subject: August Recycling Weights

Hello Matt.

Below are Wright Township's recycling service dates and weights for August. Please let me know if you need any additional information.

Thank you.
Tracey Solomon
Solomon Container Service
570-829-2206

August 11	20yd	Door 4	1.06 (Weights in tons)
August 11	40yd	Door 3	.94
August 11	40yd	Door 2	.95
August 30	40yd	Door 3	.91
August 30	40yd	Door 2	.86

TO: Lou Welebob, Road Master Public Works
 FROM: Matthew J. Howton
 SUBJECT: Public Works Department Monthly Report for July 2022

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received: 0
 Requests for work: 4
 Requests completed: 3
 Complaints reviewed: 3
 Complaints addressed: All

2. **PERMITS ISSUED:**

<u>DRIVEWAY</u>		<u>PA AMER. WATER</u>		<u>UGI ENERGY</u>	
Violations	0				
Permits approved	0	Permits approved	1	Permits approved	0
Permits problems	0	Permits denied	0	Permits denied	0
Permits reviewed	4	Permits reviewed	1	Permits reviewed	2
Permits expired	0	Permit Problems	0	Permit Problems	0
Permits Voided	0				

3. **PUBLIC WORKS DEPARTMENT**

1. Hosted Fireworks for the area and worked with shooter on logistics and checked inventory. Show was a success.
2. Fuel depot corrections and report were obtained and corrections completed to the request of DEP. Also one part in the Diesel dispenser was replaced.
3. Corrected blacktop shoulder reconstruction on Congress Road (Yaninas)
4. Maintained prior modified shoulder and driveway modified at 75 Congress road.
5. Cut shoulders on South Church Road with back hoe and took out problem trees.
6. 811 Mark outs completed during the month.
7. Assisted with Badger Company with water for their water truck from building; 3k of water.
8. Estimate on broken urinal for DPW bathroom being obtained. \$1K approximate.
9. Oil spill cleaned up on Thomas Drive.
10. Building maintenance completed. (lights out)
11. Hot patched South Church road, Walden Park entrances, Oak Drive, 8 Yeager road, Grandview Ave.
12. Black top smudging along South Church Road work underway.
13. Fire extinguisher inventory inspected. 2 obtained for COG. 1-5lb, 1-10lb.
14. Maintained recycling materials with removal of products and return of empty cans.

15. Checked oil levels in all vehicles Police and Public works weekly.
16. Monitored barricades, tape and horses along pipe collapses in Green Mountain Estates.
17. Spoke with UGI numerous times to get the gas main relocated because of conflict with elevation of new pipe going in under Walden Drive.
18. Hot patched various township roads.
19. Blacktopped Hitchin Post Road where pipe was replaced.
20. Checked yard hydrant along ice rink to make sure it was working properly. (foam guy)
21. Sealed black top smudging on South Church road and Hitchin Post road. (pipe)
22. Replaced one tennis light bulb replaced by Service Electric Company.
22. Boom Mower checked out and South Church road cut along with Park Road and Washington Park roads.
23. Moved PAW materials to better location behind salt shed.
24. Maintained road cut at Walden Drive and tri pipe area.
25. Spoil pile removed to fill site.
26. Measured out South Church road for R.M.
27. Cut trees along Thomas drive, Washington Park Drive, Karin Drive and Joan Drive.
28. Maintained fuel inventory at fuel depot.
29. Completed #29 Terrace Drive polish curb for water redirection.
30. Maintained equipment. Cleaned, repaired and fueled roller and small hand equipment.

#103 to E.M. Kutz for pump problems. Corrected then sent to Sunbury for radiator problems. still at facility under review.

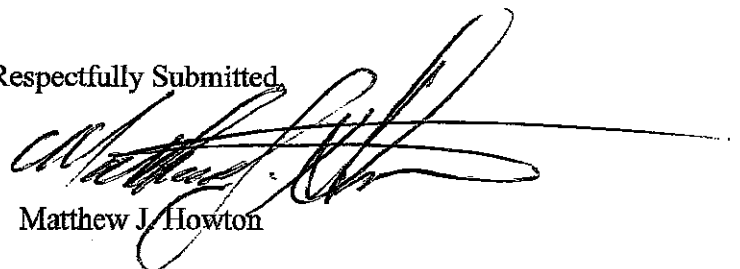
#105 Oil change and grease fittings, Asphalt tarp broke, estimate obtained given to Road Master.

#113 Oil change and grease fittings

#114 Backhoe was greased and oil, fuel and DEF were maintained.

#110 still communicating with chassis shop to solve start up problems with batteries.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read 'Matthew J. Howton', is written over the typed name below it.

Matthew J. Howton

TO: Lou Welebob, Road Master Public Works
 FROM: Matthew J. Howton
 SUBJECT: Public Works Department Monthly Report for June 2022

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received:
 Requests for work: 6
 Requests completed: 6
 Complaints reviewed: 6
 Complaints addressed: All

2. **PERMITS ISSUED:**

<u>DRIVEWAY</u>		<u>PA AMER. WATER</u>		<u>UGI ENERGY</u>	
Violations	0				
Permits approved	0	Permits approved	3	Permits approved	2
Permits problems	0	Permits denied	0	Permits denied	0
Permits reviewed	4	Permits reviewed	3	Permits reviewed	2
Permits expired	0	Permit Problems	0	Permit Problems	0
Permits Voided	0				

3. **PUBLIC WORKS DEPARTMENT**

1. Maintained shoulder areas of prior excavation on Congress Road pipes.
2. Fuel depot is awaiting parts for the cathodic protection repair, Zink Anodes.
3. Completed all leaf pick ups for the fall.
4. Assisted fire with tree down on guide rail on South Church road.
5. Paving of Yeager Road completed from S. Main to Yeager Ave. Swale not done.
6. 811 Mark outs completed during the month.
7. Maintained park refuse and Ice rink as well as walkway. One new BB nets installed.
8. Cleaned out bays and cart way of recycling building.
9. Welding of hoppers and storage of equipment still in S&K for welding repairs.
10. Deer Run Drive along with Doe Run Trail Was milled out and paved.
11. Cold patched South Church road, Lake Francis, Walden Park entrances, Oak Drive.
12. Banners were placed on 309 and park road for the year.
13. Saw Cut of Tri pipes on Walden drive completed.
14. Maintained recycling materials with removal of products and return of empty cans.

15. Checked oil levels in all vehicles Police and Public works weekly.
16. Monitored barricades, tape and hoses along pipe collapses in Green Mountain Estates.
17. Replaced pipe under Hitchin Post and Walden, also Walden and Old North. Started 48" under Walden drive at the same intersection. Conflict with UGI main has us on hold.
18. Hot patched various township roads.
19. Installed new inlet with riser and bicycle safety grate at Hitchin Post and Walden.
20. Completed painting and storage of snowplows
21. Inspected and maintained sink hole areas and taped sections of Mountain Road.
22. Maintained lights in the park for off and on times.
22. Boom Mower checked out, fueled and ready for Dorrance Township to pick up.
23. Back flow test completed and passed in water vault. Supplies Park and building.
24. Maintained road cut at Walden Drive and tri pipe area.
25. 309 traffic arm replaced from fire with TT at 309 and Church Road.

#103 to E.M. Kutz for pump problems. Corrected then sent to Sunbury for radiator problems.

#105 to Ayers for inspection.

#105 Oil change, Air chamber drivers side replaced.

#114 Backhoe was greased and oil, fuel and DEF were maintained.

#110 Trying to solve start up problems with batteries.

Respectfully Submitted,

Matthew J. Howton

TO: Lou Welebob, Road Master Public Works
 FROM: Matthew J. Howton
 SUBJECT: Public Works Department Monthly Report for June 2022

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received:
 Requests for work: 6
 Requests completed: 6
 Complaints reviewed: 6
 Complaints addressed: All

2. **PERMITS ISSUED:**

<u>DRIVEWAY</u>		<u>PA AMER. WATER</u>		<u>UGI ENERGY</u>	
Violations	0				
Permits approved	0	Permits approved	3	Permits approved	2
Permits problems	0	Permits denied	0	Permits denied	0
Permits reviewed	4	Permits reviewed	3	Permits reviewed	2
Permits expired	0	Permit Problems	0	Permit Problems	0
Permits Voided	0				

3. **PUBLIC WORKS DEPARTMENT**

1. Maintained shoulder areas of prior excavation on Congress Road pipes.
2. Fuel depot is awaiting parts for the cathodic protection repair, Zink Anodes.
3. Completed all leaf pick ups for the fall.
4. Assisted fire with tree down on guide rail on South Church road.
5. Paving of Yeager Road completed from S. Main to Yeager Ave. Swale not done.
6. 811 Mark outs completed during the month.
7. Maintained park refuse and Ice rink as well as walkway. One new BB nets installed.
8. Cleaned out bays and cart way of recycling building.
9. Welding of hoppers and storage of equipment still in S&K for welding repairs.
10. Deer Run Drive along with Doe Run Trail Was milled out and paved.
11. Cold patched South Church road, Lake Francis, Walden Park entrances, Oak Drive.
12. Banners were placed on 309 and park road for the year.
13. Saw Cut of Tri pipes on Walden drive completed.
14. Maintained recycling materials with removal of products and return of empty cans.

15. Checked oil levels in all vehicles Police and Public works weekly.
16. Monitored barricades, tape and hoses along pipe collapses in Green Mountain Estates.
17. Replaced pipe under Hitchin Post and Walden, also Walden and Old North. Started 48" under Walden drive at the same intersection. Conflict with UGI main has us on hold.
18. Hot patched various township roads.
19. Installed new inlet with riser and bicycle safety grate at Hitchin Post and Walden.
20. Completed painting and storage of snowplows
21. Inspected and maintained sink hole areas and taped sections of Mountain Road.
22. Maintained lights in the park for off and on times.
22. Boom Mower checked out, fueled and ready for Dorrance Township to pick up.
23. Back flow test completed and passed in water vault. Supplies Park and building.
24. Maintained road cut at Walden Drive and tri pipe area.
25. 309 traffic arm replaced from fire with TT at 309 and Church Road.

#103 to E.M. Kutz for pump problems. Corrected then sent to Sunbury for radiator problems.

#105 to Ayers for inspection.

#105 Oil change, Air chamber drivers side replaced.

#114 Backhoe was greased and oil, fuel and DEF were maintained.

#110 Trying to solve start up problems with batteries.

Respectfully Submitted,

Matthew J. Howton

Recycling Report for May, June, July 2022

The following materials were processed and recycled at the Wright Township Recycling Center:

11 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 9.34Tons.

Respectfully submitted



Matthew J. Howton

From: David Solomon
Sent: Monday, August 8, 2022 2:07 PM
To: Mr.Matt
Subject: Monthly Recycling Weights

Hello Matt.

Below are Wright Township's recycling service dates and weights for May, June, and July. Please let me know if you need any additional information.

Thank you.
Tracey Solomon
Solomon Container Service
570-829-2206

May 12	20yd	Door 4	1.12 (Weights in tons)
May 17	40yd	Door 3	.46
May 17	40yd	Door 2	.87
June 7	20yd	Door 5	.45
June 7	40yd	Door 3	1.13
June 7	40yd	Door 2	.95
June 29	40yd	Door 3	.99
June 29	40yd	Door 2	.91
July 18	40yd	Door 3	1.08
July 19	40yd	Door 2	.96
July 27	20yd	Door 5	.42



85 South Route 100, Allentown, PA 18106

610.398.0904 610.481.9098

barryisett.com

September 8, 2022

To: Wright Township Board of Supervisors – August Zoning Report
From: Wright Township Zoning Office

Building Permits Issued

Six (6) SFD
Six (6) Accessory Deck
One (1) Commercial Tower Alteration
One (1) AGP

Zoning Permits Issued

Six (6) SFD
Six (6) Accessory Deck
Two (2) Fence
One (1) AGP

Violation Letters Sent:

269 South Main Road – Zoning
19 Regina Drive – Unsafe Structure
24 Forest Drive – Weeds, Rubbish & Garbage
25 Forest Drive – Rubbish & Garbage
59 Fern Drive – Weeds
47 Charter Drive – Weeds
38 Albert Road - Weeds

Memo

Sincerely,

Jared Goldner

Memo

RESOLUTION NO. 2022-08

MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, A RESOLUTION OF THE TOWNSHIP, UNDER ACT 205 OF 1984, KNOWN AS THE MUNICIPAL PENSION PLAN FUNDING STANDARD RECOVERY ACT, THE 2023 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR THE NON-UNIFORM PENSION PLAN.

WHEREAS, annually, the Chief Administrative Officer of municipal pension plans shall determine the financial requirements of pension plans for the Municipality for the following plan year; and,

WHEREAS, the financial requirement for each pension plan is derived from the biennial actuarial valuation report; and,

WHEREAS, PA Act 205 of 1984, created a statutorily mandated actuarial funding standard called the Minimum Municipal Obligation (MMO), which the Municipality is required to calculate and pay every year; and,

WHEREAS, The Chief Administrative Officer of each pension plan shall submit the financial requirements of the pension plan and the minimum obligation of the Municipality with respect to the pension plan, with appropriate documenting detail, to the governing body of the Municipality on or before the last business day in September, annually; and,

WHEREAS, annually, the Municipality shall provide for the full amount of the minimum obligation for the Municipality in the ensuing budget of the Municipality. Now, therefore, be it resolved, this 12th day of September, 2022, that the Minimum Municipal Obligation for the 2023 Non-Uniform pension plan shall be budgeted in 2023 as follows:

Amount \$0

RESOLVED AND ADOPTED AT THE REGULAR MONTHLY MEETING of the Wright Township Board of Supervisors held on the 12th day of September 2022.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman

ATTEST:

Pamela Heard, Secretary/Treasurer

RESOLUTION NO. 2022-09

MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, A RESOLUTION OF THE TOWNSHIP, UNDER ACT 205 OF 1984, KNOWN AS THE MUNICIPAL PENSION PLAN FUNDING STANDARD RECOVERY ACT, THE 2023 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR THE POLICE PENSION PLAN.

WHEREAS, annually, the Chief Administrative Officer of municipal pension plans shall determine the financial requirements of pension plans for the Municipality for the following plan year; and,

WHEREAS, the financial requirement for each pension plan is derived from the biennial actuarial valuation report; and,

WHEREAS, PA Act 205 of 1984, created a statutorily mandated actuarial funding standard called the Minimum Municipal Obligation (MMO), which the Municipality is required to calculate and pay every year; and,

WHEREAS, The Chief Administrative Officer of each pension plan shall submit the financial requirements of the pension plan and the minimum obligation of the Municipality with respect to the pension plan, with appropriate documenting detail, to the governing body of the Municipality on or before the last business day in September, annually; and,

WHEREAS, annually, the Municipality shall provide for the full amount of the minimum obligation for the Municipality in the ensuing budget of the Municipality. Now, therefore, be it resolved, this 12th day of September, 2022, that the Minimum Municipal Obligation for the 2023 Police pension plan shall be budgeted in 2023 as follows:

Amount \$69,396

RESOLVED AND ADOPTED AT THE REGULAR MONTHLY MEETING of the Wright Township Board of Supervisors held on the 12th day of September 2022.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman

ATTEST:

Pamela Heard, Secretary/Treasurer

RESOLUTION NO. 2022-10

**MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY
PENNSYLVANIA -A RESOLUTION AUTHORIZING AN
INTERGOVERNMENTAL AGREEMENT WITH FAIRVIEW TOWNSHIP,
RICE TOWNSHIP AND WRIGHT TOWNSHIP**

WHEREAS, Wright Township has entered into an agreement with Responsible Recycling Services to provide services for an electronics recycling event on Oct. 13,2022,

WHEREAS, the primary objective of this event is to provide an environmentally sound, cost-effective way for residents to dispose of old, broken or unused electronics,

WHEREAS, Wright Township is entering in into a cost sharing agreement for this event to clarify responsibilities under the agreement,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Wright Township Board of Supervisors that participation in the Intergovernmental Agreement as noted above and as described in the form attached hereto as Exhibit A is authorized.

RESOLVED AND adopted this 12th day of September 2022.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman Board of Supervisors

ATTEST:

Pamela Heard, Secretary-Treasurer

RESOLUTION NO. 2022-11

**MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY<
PENNSYLVANIA A RESOLUTION OF THE TOWNSHIP TO PURCHASE
SPEED SIGN AND TRAILER**

WHEREAS, on March 1, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act to add section 602, which established the Coronavirus State Fiscal Recover Fund, and section 603, which established the Coronavirus Local Fiscal Recover Fund (together, the Fiscal Recovery Funds; and

WHEREAS, Section 602 (c)(1) and 603 (c)(1) provides that funds may be used: To purchase a speed sign and trailer in the amount of \$5,866 (sign and trailer and \$2,446 (listed accessories); and

WHEREAS, the Township Secretary/Treasurer has presented a proposal for allocations of ARPA funding; and

WHEREAS, a portion of the proposed allocations are time sensitive in order to best respond to the mitigation or prevention of the public health emergency, and to address economic harm resulting from or exacerbated by the pandemic impact.

NOW, THEREFORE BE IT RESOLVED, that the following allocation of expenditures to be incurred for actions taken to respond, mitigate, and or address the public health emergency be approved as allocated and appropriated through the American Rescue Plan Act funding under Title VI of the Social Security Act as follows:

BE IT FURTHER RESOLVED, the Wright Township Board of Supervisors hereby grants approval for appropriation and funding of the above referenced ARPA initiatives, the welfare of the Township and its Citizens requiring it.

RESOLVED AND adopted this 12th day of September 2022.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman Board of Supervisors

ATTEST:

Pamela Heard, Secretary-Treasurer

RESOLUTION NO. 2022-12

**MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY,
PENNSYLVANIA A RESOLUTION OF THE TOWNSHIP TO ACCEPT ET&T
PROPOSALS FOR IT SECURITY UPGRADES**

WHEREAS, on March 1, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act to add section 602, which established the Coronavirus State Fiscal Recover Fund, and section 603, which established the Coronavirus Local Fiscal Recover Fund (together, the Fiscal Recovery Funds; and

WHEREAS, Section 602 (c)(1) and 603 (c)(1) provides that funds may be used: To accept ET&T proposals for its security upgrades (Phase 1 - \$6,323.22 (PC/email security upgrade) Phase 2 - \$6,546.81 (Data switch & WAP security upgrade) Phase 3 - \$15,369 (service and wiring upgrade); and

WHEREAS, the Township Secretary/Treasurer has presented a proposal for allocations of ARPA funding; and

WHEREAS, a portion of the proposed allocations are time sensitive in order to best respond to the mitigation or prevention of the public health emergency, and to address economic harm resulting from or exacerbated by the pandemic impact.

NOW, THEREFORE BE IT RESOLVED, that the following allocation of expenditures to be incurred for actions taken to respond, mitigate, and or address the public health emergency be approved as allocated and appropriated through the American Rescue Plan Act funding under Title VI of the Social Security Act as follows:

BE IT FURTHER RESOLVED, the Wright Township Board of Supervisors hereby grants approval for appropriation and funding of the above referenced ARPA initiatives, the welfare of the Township and its Citizens requiring it.

RESOLVED AND adopted this 12th day of September 2022.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman Board of Supervisors

ATTEST:

Pamela Heard, Secretary-Treasurer

RESOLUTION NO. 2022-13

**MUNICIPALITY OF WRIGHT TOWNSHIP, LUZERNE COUNTY
PENNSYLVANIA -A RESOLUTION AUTHORIZING AN MEMORANDUM OF
UNDERSTANDING BETWEEN WRIGHT TOWNSHIP AND THE WRIGHT
TOWNSHIP POLICE OFFICERS ASSOCIATION**

WHEREAS, Wright Township wishes to enter into an agreement with the Wright Township Police Officers Association

WHEREAS, the primary objective of this agreement is to outline a COVID policy

NOW THEREFORE, IT IS HEREBY RESOLVED by the Wright Township Board of Supervisors that the Memorandum of Understanding Agreement as noted above and as described in the form attached hereto as Exhibit A is authorized.

RESOLVED AND adopted this 12th day of September 2022.

WRIGHT TOWNSHIP BOARD OF SUPERVISORS

Donald P. Zampetti, Chairman Board of Supervisors

ATTEST:

Pamela Heard, Secretary-Treasurer