

Pledge of Allegiance. ROLL CALL: HOWTON, MACKO, SMITH, WELEBOB, ZAMPETTI

MINUTES OF THE 3/14/22 REGULAR MONTHLY MEETING – DISPENSE WITH THE READINGS – MOTION TO APPROVE

ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 3/31/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	70.Funds Fiduciary
Total	\$558,637	955,680	480,811	3,489,681	261,743.70

Check Register 4/11/22

General Fund: March Bills = \$108,250.22

April Bills = \$162,365.30

Police Pension Fund RATIFICATION: Retirees’ \$13,220.95

DEPARTMENT REPORTS:

ENVIRONMENTAL

ADVISORY COUNCIL: Monthly Report

FIRE: Monthly Report

PARKS & RECREATION: Monthly Report

PLANNING: Monthly Report

POLICE: Monthly Report
Monthly Fire Police Report

PUBLIC WORKS: Monthly Report

RECYCLING: Monthly Report

ZONING: Zoning Officer’s Monthly Report

WORK SESSION: Heritage Oaks snouts

Flag Pole

Job Description – Summer Park Maintenance

CORRESPONDENCE: Motion to approve Jack Gentilesco request for millings pick up only, quantity limited

Audit received from Grevera & Assoc. (available on website)

Request for amazon smile fund raising account for dog park

BUSINESS:

MOTIONS:

Motion to accept Municibid auction winner in the amount of \$2,650.00 for the sale of old police cruiser #2

Motion to appoint Candance Smith to Wright Township Recreation and Environmental Board

Motion to prepare amendment of Ordinance to allow ticketing of cars parked in handicapped parking at CSD Fieldhouse

Motion to transfer HOP for Larchmont from Developer to Wright Township

Motion to award Spring Clean up bid to _____ in the amount of _____

Motion to recognize April 2022 as Pennsylvania Safe Digging Month

Motion to increase Urbanski rate of pay for 2022 3.5% retroactive to Jan. 2022

Motion to approve resident's removal of downed tress with liability waiver. Waiver to be effective for 3-month period.

Motion to approve engineer proposal _____ and _____

Motion to approve unbudgeted fuel depot parts order to Tyler Mechanical Services in the amount of \$1,945.

PUBLIC COMMENTS:

ADJOURNMENT

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Donald Zampetti on the above date at 6:27 PM. The meeting began with the pledge of allegiance.

Supervisors Matthew Howton, Colleen Macko, Candace Smith, Louis Welebob and Donald Zampetti were in attendance.

The Chairman dispensed with the reading of the Minutes of the 2/14/22 regular monthly meeting. Mrs. Smith made a motion to approve the Minutes, seconded by Mrs. Macko. Roll call vote: unanimous.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 2/28/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	616,132	947,444	294,732	3,486,178	263,932

Mrs. Heard presented the following Check Detail dated 3/14/2022:

General Fund: February = \$124,997.38

March Bills = \$108,250.22

Police Pension Fund RATIFICATION: Retirees' Monthly Checks \$13,220.95

Motion was made by Mr. Welebob to accept the Treasurer's Report, Check Detail and Police Pension Fund distributions as read, seconded by Mr. Howton. Roll call vote: unanimous.

DEPARTMENT REPORTS: Mr. Zampetti advised the reports are available online.

ENVIRONMENTAL ADVISORY COUNCIL: Monthly report

FIRE DEPARTMENT: Monthly report

PARKS/RECREATION: No report, no quorum

PLANNING: Monthly report

POLICE: Monthly report. FIRE POLICE: Monthly report

PUBLIC WORKS: Monthly Report

RECYCLING: December 2021; January-February 2022 reports

ZONING: Monthly report

CORRESPONDENCE: Motion was made by Mrs. Macko to approve the Mountaintop Area Little League parade request for 4/23/2022, seconded by Mrs. Smith. Roll call vote: unanimous.

OLD BUSINESS:

RESOLUTIONS:

Motion was made by Mr. Howton to approve the Resolution to place the Wright Township Fire Department 0.3 mills tax increase on the ballot for the 2022 primary election, seconded by Mrs. Smith. Roll call vote: unanimous.

NEW BUSINESS:

MOTIONS:

Motion was made by Mr. Welebob to award paving contract for Maplewood to H&K Group, Inc. totaling \$349,516.59; and for Deer Run Dr., Doe Run Dr., and Yeager Ave. to Pennsy Supply, Inc. totaling \$301,000.00, seconded by Mrs. Smith. Roll call vote: unanimous.

Motion was made by Mrs. Macko to award Northeast Signal quote for Church Road mast arm repair totaling \$13,224.61, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith to approve PA American Water lease agreement pending DCNR approval, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Welebob to hire Ivan Pettit, Jr. as part-time Zoning Secretary at the rate of \$14.00 per hour, seconded by Mr. Howton. Roll call vote: unanimous.

Motion was made by Mrs. Smith to appoint Stacy Acri (6-year term) and Ed Goth (4-year term) as Township Auditors, seconded by Mr. Welebob. Roll call vote: unanimous.

SUPERVISOR COMMENTS:

Mr. Zampetti wanted to thank the Department of Public Works for their job well done during the last snow storms.

PUBLIC COMMENTS:

Laurel Prohaska asked about the hiring rate for the part-time park workers positions and when and where the COG meeting is.

She was advised the parks department part-time workers rate was not yet set and the COG meeting was scheduled for Monday, March 21, 2022 here at the municipal building.

Nicole Barr asked when the COG would be opening and was advised the date was yet to be determined.

ADJOURNMENT:

There being no further business, Mr. Welebob made a motion to adjourn, seconded by Mrs. Macko. Roll call vote: unanimous.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

Attendees: Gary Price, Nicole Barr and Laurel Prohaska

Wright Township Volunteer Firemen's Association

Wright Township Volunteer Fire Department

477 South Main Road
Mountain Top, PA 18707

(P/F) 570-868-3765
WWW.WTVFD.COM

Proudly Serving Wright Township and the Mountain Top Community Since 1955

Scheduled Meeting Date: April 11, 2022

To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 28 Fire Department Related Emergency incidents in the month of March, 2022. Some reports are still open and additional statistics will be provided with next monthly report.

ADDITIONAL:

We continue to run EMS in Wright Township, Dorrance Township and surrounding communities. As reported originally, it has been working as discussed and proposed. We thank the board for supporting this in our community.

The bylaws have been modified and should be finalized at the April 18th regular business meeting to allow a nonmember, twp liaison or guest to attend our business meeting as needed. This should be completed by the April meeting. We will work with the board and our liaison until then to be sure communication is sufficient. We continue to look forward to working with the board and the community now and in the future.

Many of our members are participating in a 40 hour vehicle rescue and safety class with many other departments in our mutual aid. When this is complete, we will continue our training into the spring before taking a small break over the summer months.

The department is continuing to plan for a secure recycling event on May 21st from 10AM to Noon. Items accepted are – Desktop computers, laptops, smartphones, tablets, servers, routers, wi-fi access points, firewalls, printers, CD players, radios and more. **ITEMS NOT ACCEPTED – Televisions, Washers, Dryers, Microwaves, any Freon Related items (such as ac units or refrigerators).** **The recycling will be a FREE event with donations being accepted that day.** See our website or Facebook for more details once published. Additionally, we are working on a small craft fair with food available that day. Stay tuned for more details when available.

This Sunday, April 10th beginning **around 9AM** we will conducting an Easter Parade. We will be escorting the Easter Bunny around Wright and Rice Township. We will make every effort to drive many of the roads in the townships however we are not able to get to all of them. The approximate tentative parade route is posted on Facebook and will be on our website. If you think you missed us, check the route and get to a main road in your area. We will be updating Facebook with progress as we travel.

We continue to look forward to working with the board and the community now and in the future.

Respectfully,

Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

Wright Township Recreation Board Minutes

March 22, 2022

Members present: Chris Madden, Laurel Prohaska, Tom Mayka, Tracy Cornelius, Lauren McCurdy

Meeting called to order at 7:05pm

Discussed shade structure project for dog park. Seeking quotes for sizes and material options. Looking to complete this project this year. Will install boxes for dog toy collection along the fences. Still discussing more permanent seating options inside the dog park gates.

Easter Egg Hunt to be hosted by Wright Twp. this year. Fairview Twp. has indicated that they do not have the volunteers necessary to continue to share responsibility for the event. Date set for Saturday, April 16th, from 1-2:30, for ages 10 and under. Laurel will be purchasing more eggs, as we did not collect eggs from participants last year due to Covid. Will contact Brian McLaughlin to see if Kiwanis will provide snacks and drinks during the event this year.

Laurel will be meeting with Matt to discuss the list of items discussed with Master Plan Committee. She will also be reviewing Park Usage form to decide if we need to update the terms of use.

Township Secretary Pam Heard has been tasked with applying for a grant to match funds totaling \$100,000 to resurface and light the back tennis courts at the park. The Board of Supervisors have struck a deal with the Crestwood School District to each provide \$50,000, for a total match of \$100,000, for a grant total of \$200,000 budget for the project.

Master Plan Committee continues to meet with the architect to review public input and refine the plan moving forward. The most popular features supported by the public include bathroom facilities, a splash pad and a sledding hill.

Reducing speed and increasing safety along the park road continue to be discussed as the engineer has started to assess the Multimodal Grant project.

April 26th will be the date for the Rec Board to do their annual spring walk through. It will take place before their monthly meeting. Trees continue to be a concern throughout the park. The plan for tree removal is still unknown.

Rec board still seeking sponsorship for fireworks display for this year.

In order to make our Facebook page more active, Laurel will add Chris as an administrator so he can remove old members from the account and keep it up to date with the current events happening at the park. We discussed the difficulty that members of the community have when trying to access information on the Wright Township Website. We ask that the Board of Supervisors consider seeking a new host for the website, able to provide online forms and online form access and storage to streamline the process for the community and office staff.

Meeting adjourned 8:10

Next meeting is April 26, 2022 at 7pm

REGULAR MEETING – MARCH 15, 2022 The regular monthly meeting of the Wright Township Planning Commission was held on 3/15/2022 via Zoom platform. Carolyn Sromoski conducted the meeting from the Township building to accommodate any walk-ins. It was noted that executive session was held prior to regular meeting. Mr. D’Angio called the meeting to order at 7:00 PM. Mr. Hollands called the roll: Anthony D’Angio, Kyle Goyne, Dave Hollock, Robert Hollands and Tom Urosevich were present. Motion to accept the Minutes of the February 15, 2022 regular meeting was made by Mr. Hollands, seconded by Mr. Hollock. Roll call vote: unanimous.

CORRESPONDENCE: None

STANDING COMMITTEE REPORTS: **Environmental Advisory Council** – Nothing to report

Zoning Hearing Board – Nothing to report.

OLD BUSINESS:

HERITAGE OAKS/Major Subdivision/Preliminary Land Development Plan This remains a work in progress. The current extension has an expiration date of May 19, 2022.

CARDINAL IG – WBIG Plant Expansion – Preliminary Land Development Plan Received review responses from Planning Commission engineer, Mountaintop Area Joint Sanitary Authority, Wright Township Zoning Officer and Luzerne County Planning and Engineering. These have been forwarded to Mr. Walsh. The current expiration date is May 9, 2022.

COMMENTS FROM THE PUBLIC: None

Mr. D’Angio announced the Planning Commission’s next regular work session will be Tuesday, 4/5/22 at 7:00 PM via in-person at the Township building, with a 6:30 PM Executive Session and the next regular monthly meeting will be Tuesday, 4/19/22 at 7:00 PM via Zoom with a 6:30 PM Executive Session. The Planning Commission Administrator will attend Zoom meetings from the Township building to accommodate any public interested in attending.

Mr. Hollands made a motion to adjourn, seconded by Mr. D’Angio. Roll call vote: unanimous.

Respectfully submitted,

David Hollock, Secretary



Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



Royce A. Engler

Chief of Police

FBINA - 223

DATE: April 11, 2022

TO: Wright Township Board of Supervisors

FROM: Chief Royce Engler

SUBJECT: Monthly Report for March 2022

Scott Rozitski

Sergeant

FBINA - 266

During the month of March this department answered 324 incidents and included are the following:

(4) Burglary/Theft	(4) Open
(1) Counterfeiting – Using	(1) Closed
(5) Fraud	(5) Closed
(1) Narcotics – Possession	(1) Closed
(1) D.U.I. – Alcohol	(1) Closed
(1) D.U.I. – Drugs	(1) Closed
(6) Harassment	(6) Closed
(2) Trespassing	(2) Closed

This department issued sixty-seven (67) traffic citations, five (5) non-traffic citation, thirteen (13) warnings and investigated eight (8) accidents. This department assisted other law enforcement agencies on twenty-six (26) incidents and was assisted by other law enforcement agencies on twenty-six (26) incidents.

Respectfully yours,

Chief Royce Engler

Training for the month of March:

PtIm. Aaron Fromm – Defense Tactics Instructor

PtIm. David Winsock – PNOA

PtIm. Kristen Paulshock – PNOA

PtIm. David O'Brien - PNOA

TO: Lou Welebob, Road Master Public Works

FROM: Matthew J. Howton

SUBJECT: Public Works Department Monthly Report for March 2022

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received: 0
 Requests for work: 15
 Requests completed: 13
 Complaints reviewed: 0
 Complaints addressed: 0

2. **PERMITS ISSUED:**

<u>DRIVEWAY</u>		<u>PA AMER. WATER</u>		<u>UGI ENERGY</u>	
Violations	0				
Permits approved	0	Permits approved	0	Permits approved	3
Permits problems	2	Permits denied	0	Permits denied	0
Permits reviewed	2	Permits reviewed	1	Permits reviewed	3
Permits expired	0	Permit Problems	0	Permit Problems	0
Permits Voided	0				

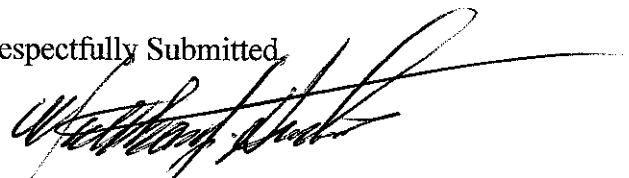
3. **PUBLIC WORKS DEPARTMENT**

1. The department was out multiple times to take care of the roads during winter operations.
2. Fuel depot (gasoline) dispenser was repaired again. Micro switch was replaced on Diesel.
3. Plow routes designated for 3man and 4man operations implemented.
4. Installed LED lighting in recycling office.
5. Restocked winter materials of antiskid and salt as needed. (409.50 tons)
6. 811 Mark outs completed during the month.
7. Maintained park refuse and Ice rink as well as walkway.
8. Cleaned out bays and cart way of recycling building.
9. Cleaned and swept the rear and sides of the municipal building lot.
10. Continued boom mower training for Eric Swerdon.
11. Cold patched South Church road, Lake Francis, Walden Park entrances, Oak Drive.
12. Touched base with company replacing lower level of salt door on left side. Still on order.
13. Corrected plumbing issue in main level ladies room.
14. Maintained recycling materials with removal of products and return of empty cans.
15. Checked oil levels in all vehicles Police and Public works weekly.
16. Monitored barricades, tape and horses along pipe collapses in Green Mountain Estates.
17. Installed broken watch children sign on Park Road.

18. COG gate lock replaced per DZ.
19. (6) Stop signs were refaced/replaced completed.
20. Bays and garages were cleaned.
21. Inspected emergency lights for exiting building.
22. Diesel pump dispenser broke down twice during the month and jumped total inventory numbers twice also. This was noted and recorded in our inventory process.
22. Helped put out #2 police car out for bid on Muncibid. \$2650.00

#110 greased unit and checked lights. Prepped truck for spring leaf operations.
#105 new battery unit cover installed.
#103 draw chain in hopper unit need adjustments.
#102 no start condition. Battery connections inspected and cleaned.

Respectfully Submitted,



Matthew J. Howton

Recycling Report for March 2022

The following materials were processed and recycled at the Wright Township Recycling Center:

5 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 5.58 Tons.

Respectfully submitted



Matthew J. Howton

From: David Solomon
Sent: Thursday, April 7, 2022 1:30 PM
To: Mr.Matt
Subject: March's Recycling Totals

Hello Matt.

Below are Wright Township's recycling service dates and weights for March. Please let me know if you need any additional information.

Thank you.
Tracey

March 1	Door #2	.86 tons
	Door #3	.92 tons
	Compactor	2.12 tons
March 24	Door #2	.75 tons
	Door #3	.93 tons



MULTI-DISCIPLINE ENGINEERS AND CONSULTANTS

85 South Route 100, Allentown, PA 18106

610.398.0904 610.481.9098

barryisett.com

April 4, 2022

To: Wright Township Board of Supervisors
From: Jared Goldner – Zoning Officer

Building Permits Issued

One (1) Commercial Structure
One (1) Roof Mount Solar Array
Two (2) Single Family Dwellings
Two (2) Electrical Service

Zoning Permits Issued

One (1) Commercial Structure
Two (2) Single Family Dwellings

Violation Letters Sent

Courtesy Letters sent to various properties regarding zoning / code violations.

Sincerely,

Jared Goldner

Memo