

Pledge of Allegiance. ROLL CALL: HOWTON, MACKO, SMITH, WELEBOB, ZAMPETTI

MINUTES OF THE 2/14/22 REGULAR MONTHLY MEETING – DISPENSE WITH THE READINGS – MOTION TO APPROVE

ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 2/28/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	70.Funds Fiduciary
Total	\$616,132	947,444	294,732	3,486,178	263,932

Check Register 3/14/22

General Fund: February Bills = \$124,997.38

March Bills = \$108,250.22

Police Pension Fund RATIFICATION: Retirees’ \$13,220.95

DEPARTMENT REPORTS:

ENVIRONMENTAL

ADVISORY COUNCIL: Monthly Report

FIRE: Monthly Report

PARKS & RECREATION: Monthly Report (no quorum)

PLANNING: Monthly Report

POLICE: Monthly Report
Monthly Fire Police Report

PUBLIC WORKS: Monthly Report

RECYCLING: Dec. 2021; Jan./Feb. 2022 Reports

ZONING: Zoning Officer’s Monthly Report

CORRESPONDENCE: Mountaintop Area Little League parade request for 4/23/2022. Parade starts at 10:00 AM with route beginning on Joan Dr., to Washington Park Dr., to Alberdeen Rd to Laude Dr., ending at the Little League Complex.
Resignation letter Pat Davis and Glenn Davis as auditors

OLD BUSINESS: MOTIONS:

RESOLUTIONS:

Resolution to place the Wright Township Fire Department 0.3 mills tax increase on the ballot for the 2022 primary election.

NEW BUSINESS:

MOTIONS:

Motion to award paving contract as per attachment.

Motion to award quote for Church Road mast arm repair in the amount of \$13,224.61.

Motion to approve PA American Water lease agreement pending DCNR approval.
Motion to hire Butch Pettit part time at a rate of \$14 per hour as Zoning Secretary.
Motion to appoint Stacy Acri (6 year term) and Ed Goth (4 year term) as township auditors.

PUBLIC COMMENTS:

ADJOURNMENT

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Donald Zampetti on the above date at 6:45 PM. The meeting began with the pledge of allegiance.

Supervisors Matthew Howton, Colleen Macko, Candace Smith, Louis Welebob and Donald Zampetti were in attendance.

The Chairman dispensed with the reading of the Minutes of the 1/3/22 organization meeting and the 1/10/22 regular monthly meeting. Mr. Welebob made a motion to approve the Minutes, seconded by Mrs. Macko. Roll call vote: unanimous.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 1/31/2022:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	471,234	914,751	294,727	3,769,940	284,680

Mrs. Heard presented the following Check Detail dated 2/14/2022:

General Fund: January = \$60,243.41

February Bills = \$124,997.38

Police Pension Fund RATIFICATION: Retirees' Monthly Checks \$13,220.95

Motion was made by Mr. Howton to accept the Treasurer's Report, Check Detail and Police Pension Fund distributions as read, seconded by Mr. Welebob. Roll call vote: unanimous.

DEPARTMENT REPORTS: Mr. Zampetti advised the reports are available online.

ENVIRONMENTAL ADVISORY COUNCIL: No report

FIRE DEPARTMENT: Monthly report

PARKS/RECREATION: Monthly report

PLANNING: Monthly report

POLICE: Monthly report. FIRE POLICE: Monthly report

PUBLIC WORKS: Monthly Report

RECYCLING: No Report

ZONING: Monthly report

CORRESPONDENCE: Motion to approve request for police support for St. Jude's 5k run on May 14, 202 on Church Rd. pending County approval was made by Mrs. Smith, seconded by Mr. Howton. Roll call vote: unanimous.

Request to use park for Police National Night Out – August 2, 2022.

ARPA Committee recommendations.

Zoning office secretary applications received (2). Mrs. Heard will set up interviews.

OLD BUSINESS:
MOTIONS:

Motion to approve advertising for Maplewood Development, Deer Run and Doe Run paving and Yeager Road from South Main Road to Woodland Ave. was made by Mr. Welebob, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to approve corrected 2022 Salary Schedule (hourly rates for Urbanski (\$17.42) and Swerdon (\$19.24) as rates were incorrect on the original schedule) was made by Mrs. Smith, seconded by Mrs. Macko. Roll call vote: unanimous.

NEW BUSINESS:
MOTIONS:

Motion to approve PNC credit/debit card in the name of Pamela Heard, Secretary to replace PNC debit card in the name Michael Marshall was made by Mrs. Macko, seconded by Mrs. Smith. Roll call vote: unanimous.

Motion to approve proposed renumbering of homes on Terrace Dr. by Luzerne County 911 for public safety reasons (map attached) was made by Mr. Welebob, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to approve budgeted purchase of DMS Power software (contract attached) was made by Mrs. Smith, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to advertise 2013 Police car (#2) for sale on Municibid was made by Mr. Welebob, seconded by Mr. Howton. Roll call vote: unanimous.

RESOLUTIONS:

Resolution 2022-01 to award premium pay via ARPA funding to Township employees who worked during the COVID epidemic (full-time employees must be currently employed) in the amount of \$2,000 pending union approval (Memorandum of Understand) was made by Mrs. Smith, seconded by Mr. Zampetti. Roll call vote: Mr. Howton abstained. Mrs. Macko, Mrs. Smith, Mr. Welebob, Mr. Zampetti yes.

Resolution 2022-02 to apply for State grant for license plate reader and police vehicle was made by Mrs. Smith, seconded by Mr. Welebob. Roll call vote: unanimous.

Resolution 2022-03 to open PNC Planning Commission escrow bank account was made by Mr. Macko, seconded by Mrs. Smith. Roll call vote: unanimous.

PUBLIC COMMENTS:

Patrick Rushton asked about the Power DMS total. He was advised the total is \$3,384.63.

ADJOURNMENT:

There being no further business, Mr. Welebob made a motion to adjourn, seconded by Mrs. Macko. Roll call vote: unanimous.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

Attendees: Gary Price, Nicole Barr, Pat Rushton and Jack Gentilesco

DRAFT
Wright Township Environmental Advisory Council
Met in township building and remote
February 7, 2022
Council Meeting Minutes

- Meeting Called to Order: 7:05 PM

Members Present: Katina Humen (Chair), Thomas Mayka, Bernard Graham, Dale Hildebrand, Joan Schmidt, Matthew Howton (Board Liaison)

1. Minutes from November 1, meeting was reviewed and accepted.
2. The organization of the Council was discussed and approved.

Katina Humen	Chair
Thomas Mayka	Vice-Chair
Bernard Graham	Secretary/Treasurer
Joan Schmidt (and Thomas Mayka)	Recreation Board Members
Anthony D'Anglio	Planning Board Member
Dale Hildebrand	Council Member
Gary Bello	Council Member
Matthew Howton	Board of Supervisors Liaison

3. Katina Humen led a review of the Council's role and responsibilities as presented as Chapter 12 of the Wright Township Code. Particular emphasis was placed upon section 12-4.2. This section requires the council to *"identify and map all areas of open space and important natural resources in Wright Township..."* The Council feels that this topic should be reviewed and updated as needed. The council will seek input from Matthew Howton, Pam Heard and others including possibly the town solicitor. This project is expected to take time and will become a regular agenda item.
4. The Council reviewed the recently published meeting schedule for this year. Though scheduled monthly, the Council realizes that we may cancel a scheduled meeting if done in a timely manner. The importance of submitting a published agenda in a timely fashion was also stressed.
5. OLD BUSINESS
 - We discussed the need to monitor and maintain the birdhouses. We currently have approximately 84 bird houses in storage. Gary Bello made 40 and the Boy Scouts made 44. Plans should be made to getting cooperation to place some of these houses.
 - Matthew Howton reported that much of litter was picked up in the last calendar quarter (October –December). Local businesses have been notified of their responsibilities. There still exists a recurring problem. The situation will continue to be monitored
 - Retention Ponds. The retention ponds (but not all) have been getting some attention. This topic may receive more attention as the council addresses the issues noted in item 3.
6. NEW BUSINESS

- On occasion the Counsel may reach out to various individuals and organizations for advice and assistance. They including:
 - Ellen Ferretti: Executive Director of the North Branch Land Trust (nblt.org)
 - Sara Nemshick: Crestwood School Environmental Club advisor
 - Area Scouting troops.
- To encourage public involvement, the Council should consider having an informational table and discussion on “Government Day” in April.

The Council welcomed Matthew Howton and thanked him for his valuable insight and suggestions.

Meeting adjourned at 8:10PM

Wright Township Volunteer Firemen's Association

Wright Township Volunteer Fire Department

477 South Main Road
Mountain Top, PA 18707

(P/F) 570-868-3765
WWW.WTVFD.COM

Proudly Serving Wright Township and the Mountain Top Community Since 1955

Scheduled Meeting Date: March 14, 2022
To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 34 Fire Department Related Emergency incidents in the month of February 2022.

See attached documentation for additional emergency incident information from the Fire Department.

ADDITIONAL:

We continue to run EMS in Wright Township, Dorrance Township and surrounding communities. As reported originally, it has been working as discussed and proposed. We thank the board for supporting this in our community.

We are modifying our by-laws as discussed at the last twp meeting to allow the official liaison and future liaisons to attend the closed meetings in our organization. This should be completed by the April meeting. We will work with the board and our liaison until then to be sure communication is sufficient. We continue to look forward to working with the board and the community now and in the future.

A winner was drawn for the 2021 UTV Raffle. The winner has been contacted and a prize chosen. As soon as all paperwork has been completed, the winner will be posted on Facebook and our Webpage. A new raffle for 2022 is being planned and details will be available as soon as possible.

The department has provided dates for the members and mutual aid members for a hazardous materials operations' refresher class, a CPR / AED and First Aid Class and a Vehicle Rescue Class to begin the spring training season.

The department is in the planning process for an electronics recycling event at our station for the area. More details will be provided as soon as possible. This event may be coupled with food trucks and a small crafts/rummage sale event.

Respectfully,

Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

Wright Township Volunteer Fire Department

Mountain Top, PA

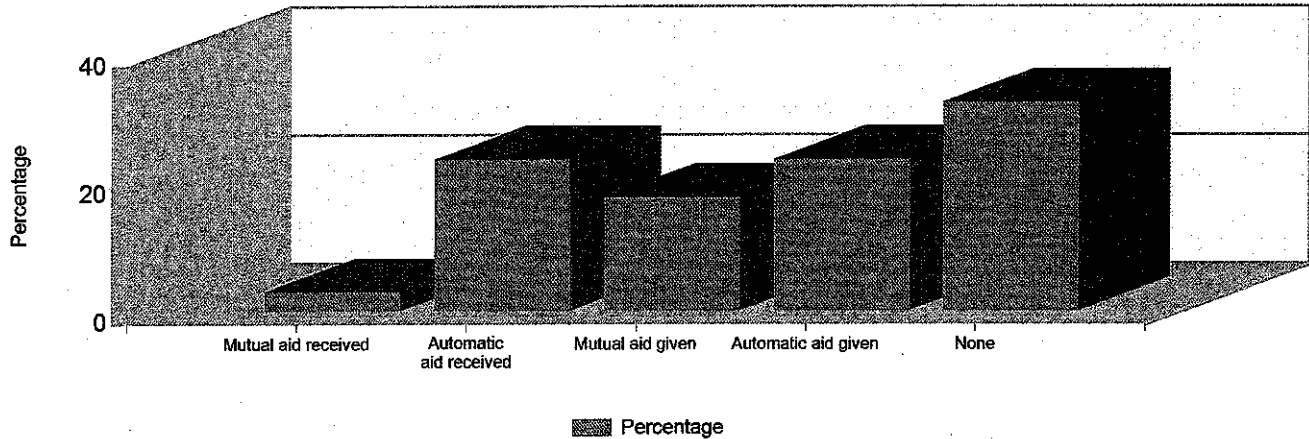
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Count of Aid Given and Received for Incidents for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022

Percentage of Aid Type



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	1	2.9%
Automatic aid received	8	23.5%
Mutual aid given	6	17.6%
Automatic aid given	8	23.5%
None	11	32.4%

Only REVIEWED incidents included



Wright Township Volunteer Fire Department

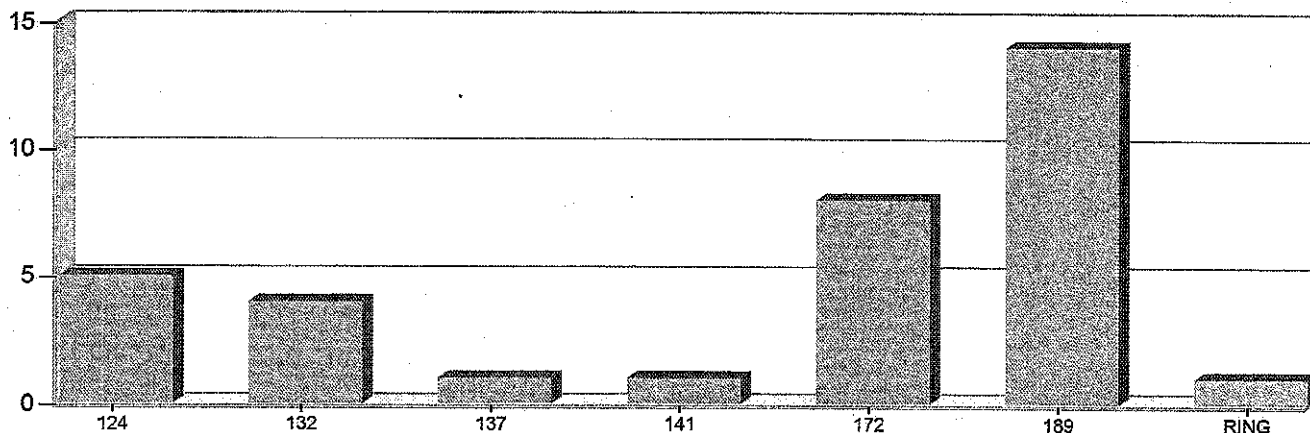


Mountain Top, PA

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Incident Type Count per Zone for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



ZONES	INCIDENT TYPE	COUNT
124 - Dorrance		
	324 - Motor vehicle accident with no injuries.	1
	611 - Dispatched & cancelled en route	1
	812 - Flood assessment	1
	815 - Severe weather or natural disaster standby	2
	<i>Total Incidents for 124 - Dorrance:</i>	5
132 - Fairview		
	113 - Cooking fire, confined to container	1
	352 - Extrication of victim(s) from vehicle	1
	440 - Electrical wiring/equipment problem, other	1
	651 - Smoke scare, odor of smoke	1
	<i>Total Incidents for 132 - Fairview:</i>	4
137 - Hanover Twp		
	111 - Building fire	1
	<i>Total Incidents for 137 - Hanover Twp:</i>	1
141 - Hazle Twp		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for 141 - Hazle Twp:</i>	1
172 - Rice Township		
	131 - Passenger vehicle fire	1
	311 - Medical assist, assist EMS crew	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	700 - False alarm or false call, other	1
	800 - Severe weather or natural disaster, other	2
	<i>Total Incidents for 172 - Rice Township.</i>	8
189 - Wright Township		
	114 - Chimney or flue fire, confined to chimney or flue	1
	116 - Fuel burner/boiler malfunction, fire confined	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	400 - Hazardous condition, other	4
	412 - Gas leak (natural gas or LPG)	1
	531 - Smoke or odor removal	1
	611 - Dispatched & cancelled en route	1
	735 - Alarm system sounded due to malfunction	1
	800 - Severe weather or natural disaster, other	2
	<i>Total Incidents for 189 - Wright Township.</i>	14
RING - Ringtown - Schuylkill County		
	111 - Building fire	1
	<i>Total Incidents for RING - Ringtown - Schuylkill County:</i>	1
Total Count for all Zone:		34

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



REGULAR MEETING – FEBRUARY 15, 2022 The regular monthly meeting of the Wright Township Planning Commission was held on 2/15/2022 via Zoom platform. Carolyn Sromoski conducted the meeting from the Township building to accommodate any walk-ins. It was noted that executive session was held prior to regular meeting. Mr. D’Angio called the meeting to order at 7:00 PM. Mr. Hollands called the roll: Anthony D’Angio, Kyle Goyne, Dave Hollock, Robert Hollands and Tom Urosevich were present. Motion to accept the Minutes of the January 4, 2022 organization meeting, the January 6, 2022 special Meeting and the January 18, 2022 regular meeting was made by Mr. Hollands, seconded by Mr. Hollock. Roll call vote: unanimous.

CORRESPONDENCE: Matthew G. Boyd, Esquire, Ufberg & Associates LLP correspondence regarding Hillcrest Estates – Major Subdivision application.

STANDING COMMITTEE REPORTS: Environmental Advisory Council – Mr. D’Angio provided an update and advised the Committee has a new chair and vice chair.

Zoning Hearing Board – Nothing to report.

OLD BUSINESS:

HILLCREST ESTATES – Preliminary/Final Major Subdivision In accordance with conditions set forth in the attached Memorandum of Understanding between the Wright Township Planning Commission, One More on The Mountain Top, LLC and W-Cat, Inc., the Preliminary/Final Major Subdivision of Hillcrest Estates and the plans submitted November 19, 2021 and Planning Commission engineer’s letter dated December 6, 2021:

Motion to grant conditional approval conditioned upon Hanover Engineering’s plan set dated November 19, 2021 and the Planning Commission engineer’s letter dated December 6, 2021 with stop signs at all cross roads and cul de sac lot frontage set no less than 60’ per Township Zoning Ordinance was made by Mr. D’Angio, seconded by Mr. Hollock. Roll call vote: unanimous.

Based upon negotiations that have taken place with regard to dispute, motion to approve the Memorandum of Understanding set in place in settlement of dispute outlining stop signs placement, cul de sac frontage and the Waiver of Liability between the Developer, Wright Township and the Wright Township Planning Commission was made by Mr. Hollock, seconded by Mr. D’Angio. Roll call vote: unanimous.

HERITAGE OAKS/Major Subdivision/Preliminary Land Development Plan This remains a work in progress. The current extension has an expiration date of May 19, 2022.

COMMENTS FROM THE PUBLIC: Pat Rushton requested a copy of Attorney Boyd’s correspondence as well as the Memorandum of Understanding.

Mr. D’Angio announced the Planning Commission’s next regular work session will be Tuesday, 3/1/22 at 7:00 PM via in-person at the Township building, with a 6:30 PM Executive Session and the next regular monthly meeting will be Tuesday, 3/15/22 at 7:00 PM via Zoom with a 6:30 PM Executive Session. The Planning Commission Administrator will attend Zoom meetings from the Township building to accommodate any public interested in attending.

Mr. Hollands made a motion to adjourn, seconded by Mr. D’Angio. Roll call vote: unanimous.

Respectfully submitted,

David Hollock, Secretary



Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



Royce A. Engler

Chief of Police
FBINA - 223

Scott Rozitski

Sergeant
FBINA - 266

DATE: March 14, 2022
TO: Wright Township Board of Supervisors
FROM: Chief Royce Engler
SUBJECT: Monthly Report for February 2022

During the month of February this department answered 226 incidents and included are the following:

- | | |
|------------------------|----------------------|
| (3) Fraud | (3) Closed |
| (2) D.U.I. – Alcohol | (2) Closed |
| (4) Disorderly Conduct | (4) Closed |
| (4) Harassment | (1) Open; (3) Closed |
| (1) Threats | (1) Open |

This department issued twenty-two (22) traffic citations, one (1) non-traffic citation, nine (9) warnings and investigated four (4) accidents. This department assisted other law enforcement agencies on twenty-two (22) incidents and was assisted by other law enforcement agencies on twenty-two (22) incidents.

Respectfully yours,
Chief Royce Engler

Chief Royce Engler

Training for the month of February:
Ptlm. Aaron Fromm – MCSAP updates

FIRE POLICE INCIDENT RECAP WRIGHT TOWNSHIP

Month February Year 2022

Date	Incident	F S FA	Time on scene	# of Fire Police	Total Hours
2-2	MVA	A	53min	3	2hr 39 min
2-4	Misc Fire Incident	O	38min	1	38min
2-5	Residential Structure Fire	F	37min	1	37min
2-18	Tree in Road	O	27min	1	27min
2-18	Residential Structure Fire	F	1hr	2	2hrs
2-21	Gas leak	O	57min	4	3hr 48min
2-28	Residential Structure Fire	F	53min	3	2hr 39 min
				On Duty	Total
				15	12 hours 48 min

F—Fires A—Accidents S—Specials (parades, etc.) FA—False Alarms
 3 1 0 2 0
 Joe Tamerantz fax number.....820-7854 other
 Assistance to Rice + 1 Assistance from: Fairview-3
 Fairview-1

TO: Lou Welebob, Road Master Public Works
 FROM: Matthew J. Howton
 SUBJECT: Public Works Department Monthly Report for February 2022

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received: 4
 Requests for work: 5
 Requests completed: 5
 Complaints reviewed: 4
 Complaints addressed: 4

2. **PERMITS ISSUED:**

DRIVEWAY

Violations 0
 Permits approved 0
 Permits problems 2
 Permits reviewed 2
 Permits expired 0
 Permits Voided 0

PA AMER. WATER

Permits approved 0
 Permits denied 0
 Permits reviewed 1
 Permit Problems 0

UGI ENERGY

Permits approved 0
 Permits denied 0
 Permits reviewed 1
 Permit Problems 0

3. **PUBLIC WORKS DEPARTMENT**

1. The department was out multiple times to take care of the roads during winter operations.
2. Fuel depot (gasoline) dispenser was repaired.
3. Plow routes designated for 3man and 4man operations implemented.
4. Salted water main break at 107 Mountain Road. Iced over
5. Restocked winter materials of antiskid and salt as needed. (400.66 tons)
6. 811 Mark outs completed during the month.
7. Maintained park refuse and Ice rink as well as walkway. Dedication sign experienced wind damage.
8. Replaced lights out in recycling building overhead.
9. Boomed South Church Rd. and Lake Francis Rd.
10. Boom mower training for Eric Swerdon initiated.
11. Cold patched where need on township roads.
12. Ordered replacement panel per quote for door for left side roll up door on salt storage building.
13. Major sewer blockage removed with help from B&B Mechanical company.
14. Maintained recycling materials with removal of products and return of empty cans.
15. Checked oil levels in all vehicles Police and Public works weekly.
16. Monitored barricades, tape and horses along pipe collapses in Green Mountain Estates.
17. Contacted MJSA about problem manhole lids while plowing.

18. COG gate chain and lock replaced per DZ. Chain and lock were stolen.
19. Stop sign inventory and inspection completed on all township stop signs.
20. Bays and garages were cleaned.
21. Repairs initiated on stop sign repairs. Re-facing of six signs completed.
22. Measured out PAW area for storage site agreement.
22. Cored three areas of Yeager Road for engineer review.
23. Repaired Street signs at Larchmont Way, Independence Drive and Washington Park Dr.
24. Updated and painted PW locker room.
25. Moved signs in foyer area for DZ.

#110 Repaired drivers entrance step on cab unit.

#105 2 new engine batteries.

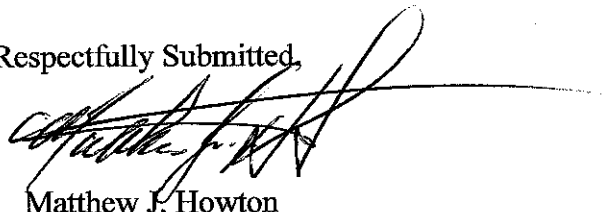
#113 Recalls on truck frame was eliminated per dealer saying it was not needed. There was NO crack in frame.

Repaired hopper screen on top of unit.

Annual inspection completed.

New rear leaf springs installed due to breakage.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Matthew J. Howton', with a long horizontal line extending to the right.

Matthew J. Howton

Recycling Report for February 2022

The following materials were processed and recycled at the Wright Township Recycling Center:

4 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 5.23 Tons.

Respectfully submitted


Matthew J. Howton

Recycling Report for January 2022

The following materials were processed and recycled at the Wright Township Recycling Center:

3 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 4.97 Tons.

Respectfully submitted


Matthew J. Howton

Recycling Report for December 2021

The following materials were processed and recycled at the Wright Township Recycling Center:

3Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 6.06Tons.

Respectfully submitted


Matthew J. Howton



MULTI-DISCIPLINE ENGINEERS AND CONSULTANTS

📍 1170 Highway 315, Suite 3, Wilkes-Barre, PA 18702

☎ 570.285.8200 📠 570.285.8201

🌐 barryisett.com

To: Wright Township Supervisors
From: Jared Goldner – Zoning Officer
RE: FEBRUARY 2022 – ZONING, CODE ENFORCEMENT

The following Zoning and Code Enforcement activities were provided for February 2022.

-Zoning Permits Issued: 1 (Change of Use)

-Building Permits Issued: 1 (Roof Mounted Solar Array)

-Letters of Violation Drafted:

Dollar General – Rubbish and Garbage

-General zoning correspondence regarding the permitted uses of a parcel on Yeager Road.

-Correspondence with resident regarding Barry's Floral zoning district and standing.

-Zoning and code phone calls / emails from residents

-All zoning permits issued will be sent to Michael Lavelle at Luzerne County tax assessment.

- A report will be generated indicating the square footage and type of each project.

Should you have any questions, please do not hesitate to contact me directly.

**WRIGHT TOWNSHIP
RESOLUTION # ___ OF 2022**

WHEREAS, Wright Township (the “Township”) is desirous of submitting to its electors whether the Township should raise its taxes dedicated to the purchase and maintenance of fire apparatus; and

WHEREAS, in order to fund the purchase and maintenance of said fire apparatus, the Township is desirous of increasing its annual taxes by posing the question to the electors of the Township at the upcoming primary election scheduled to be held on Tuesday, _____, 2022; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisors of the Township are hereby authorized to prepare and submit the necessary paperwork to the Luzerne County Bureau of Elections to ensure that the following question is placed on the ballot for the _____, 2022 primary election:

Shall Wright Township increase its annual real estate tax
by 0.3 mills dedicated to the purchase and maintenance of
fire apparatus?

FURTHER, that if the electors approve the increase in taxes, the Supervisors of the Township are hereby authorized to execute any and all agreements related to the implementation of same.

**WRIGHT TOWNSHIP
BOARD OF SUPERVISORS**

Chairman

ATTEST:

Secretary