

Pledge of Allegiance. ROLL CALL: ZAMPETTI, WELEBOB, MARSHALL, MACKO, HOWTON

MINUTES OF THE 6/14/21 REGULAR MONTHLY MEETING –
DISPENSE WITH THE READING – MOTION TO APPROVE

ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 6/30/2021:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
Total	\$855,993.62	402,487.86	294,712.59	3,651,045.01	263,604.04

Check Register 7/12/21

General Fund: June Bills = \$299,602.73

July Bills = \$110,416.33

Police Pension Fund RATIFICATION: Retirees’ May \$13,220.95

DEPARTMENT REPORTS:

ENVIRONMENTAL

ADVISORY COUNCIL: Monthly Report

FIRE: Monthly Report

PARKS & RECREATION: Monthly Report

PLANNING: Monthly Report

POLICE: Monthly Report
Monthly Fire Police Report

PUBLIC WORKS: Monthly Report

RECYCLING: Monthly Report

ZONING Zoning Officer’s Monthly Report

WORK SESSION: Pickleball update

CORRESPONDENCE: Chief Engler request to advertise for part-time police officer
GFWC (MT Top Women’s Club) request for assistance with Hometown Heroes
Banner project

OLD BUSINESS:

MOTIONS:

Motion to approve MTOTM Labor Day Parade Request

NEW BUSINESS:

MOTIONS:

Motion to accept part-time Ptlm. Brandyn Cole's resignation.

Motion to accept part-time seasonal Park Maintenance employee Kyle Price's resignation.

Motion to accept highest bids on sale of equipment
John Deer X475 lawn mower tractor with deck and bagger
Tag along sprayer
Leaf pick up tag along trailer
Copiers (2)

RESOLUTIONS:

Resolution to set an application fee of \$250 for a reverse contiguous subdivision request

PUBLIC COMMENTS:

ADJOURNMENT

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Matthew J. Howton on the above date at 7:00 PM. The Chairman began the meeting with the pledge of allegiance. Mr. Howton advised Executive Session was held before this meeting.

Reverse Roll Call was taken with Supervisors Donald Zampetti, Louis Welebob, Michael Marshall, Colleen Macko and Matthew Howton in attendance.

The Chairman dispensed with the reading of the Minutes of the 5/31/21 regular monthly meeting. Mr. Zampetti made a motion to approve the Minutes, seconded by Mrs. Macko. All were in favor.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 5/30/21:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	1,133,488	216,450	294,710	3,621,980	271,282

Mr. Welebob made a motion to accept the Treasurer's Report as read, seconded by Mr. Zampetti. Roll call vote: unanimous.

Mrs. Heard presented the following Check Detail dated 6/14/21:

General Fund: May Bills = \$156,494.10

June Bills = \$299,602.73

Police Pension Fund RATIFICATION: Retirees' Monthly Checks \$13,220.95

Mrs. Macko made a motion to accept the Check Detail as read, seconded by Mr. Zampetti. Roll call vote: unanimous.

DEPARTMENT REPORTS:

ENVIRONMENTAL ADVISORY COUNCIL: Monthly report.

FIRE DEPARTMENT: Monthly report.

PARKS/RECREATION: Monthly report.

PLANNING: Monthly report

POLICE: Monthly report. FIRE POLICE: Monthly report.

PUBLIC WORKS: Monthly Report.

RECYCLING: Monthly Report.

ZONING: Monthly report

WORK SESSION: Mr. Chris Woolfolk from the Mountaintop Ambulance Association presented the Supervisors with pros and cons of Wright and Dorrance Townships partnering together for ambulance services.

4th of July parade update.

The Environmental Advisory Council request for a letter in support for a bike lane on Crestwood Drive.

Pickleball Court update.

June 14, 2021

Tree quotes update.

Mast quotes update.

Paving – Motion to bid out Maple Wood was made by Mr. Zampetti, seconded by Mr. Marshall. Roll call vote: unanimous.

ANNOUNCEMENTS: Mr. Zampetti announced the electronics recycling event will be Saturday, August 7, 2021 from 2-5 PM.

Wright Township was awarded \$114k grant for ADA infrastructure improvements to the parking lot near the new park equipment. Mr. Howton thanked Mrs. Heard for her hard work in securing the grant.

Splash pad will be non-functional for the season.

CORRESPONDENCE: Mountaintop Area Joint Sanitary Authority letter request for funding was taken under advisement with regard to the American Rescue Plan Act of 2021.

Notification from DGK requiring all contractors to present worker's comp policy information when performing any services to the Township.

OLD BUSINESS: Motion approve Chief Royce Engler's contract 2022-2024 was made by Mr. Marshall, seconded by Mr. Zampetti. Roll call vote: unanimous pending Attorney Dean's insertion of missing section noted.

Motion was made by Mr. Zampetti to approve Ordinance Amending the Wright Township Subdivision and Land Development Ordinance to Exempt Lot Consolidation of Contiguous Lots from Requiring Subdivision, seconded by Mr. Marshall. Roll call vote: unanimous.

NEW BUSINESS: MOTIONS

Motion to hire David O'Brien as a full-time Patrolman to the Wright Township Police Department as per the terms of the Collective Bargaining Agreement was made by Mrs. Macko, seconded by Mr. Zampetti. Roll call vote: unanimous.

Motion to hire Eric Swerdon as a full-time DPW employee for Wright Township Public Works Department at a rate of \$18.50 per hour with single benefits was made by Mr. Welebob, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to ratify hiring of Kyle Price as seasonal part-time Park Maintenance worker for approximately 20 hours per week at a rate of \$12.00 per hour was made by Mr. Marshall, seconded by Mr. Zampetti. Roll call vote: unanimous.

Motion to hire Bob Patrick as a seasonal substitute part-time Park Maintenance worker for Wright Township at a rate of \$12.00 per hour was made by Mr. Marshall, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to approve Park Rules for new signage was made by Mr. Zampetti, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to terminate Declaration of Emergency was made by Mr. Zampetti, seconded by Mr. Marshall. Roll call vote: unanimous.

June 14, 2021

RESOLUTIONS:

Motion to approve Resolution to submit grand application to Luzerne County Dirt & Gravel for Elbe Road in the amount of \$189,640 was made by Mr. Marshall, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion to approve \$50.00 permit fee and insurance requirements for park vendors for July 4th vendors was made by Mr. Welebob, seconded by Mr. Zampetti. Roll call vote: unanimous.

PUBLIC COMMENTS:

Mr. Patrick Rushton inquired into the Electronics Recycling Event and requested a flyer.

Wright Township Fire Chief Dave Pettit also requested an Electronics Recycling Event citing the Fire Department is interested in doing something similar.

Mrs. Dianne Hopersberger commented on her Labor Day Parade application, the stage being stored on Township property and insurance.

Mr. Christopher Madden commented on the American Recovery Act funding and to not make rash decisions on spending the funds.

There being no further business, Mr. Zampetti made a motion to adjourn, seconded by Mr. Marshall. All were in favor.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

NO JULY EAC MEETING DUE TO HOLIDAY

Wright Township Volunteer Firemen's Association Wright Township Volunteer Fire Department

477 South Main Road
(P) 570.868.3765

WTVFD.COM

Mountain Top, PA 18707
(F) 570.868.3583

Proudly Serving Wright Township and the Mountain Top Community Since 1955

Monthly Fire Department Report

Scheduled Meeting Date: July 12, 2021
To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 21 Emergency incidents in the month of June 2021.

See supporting documentation for additional information.

Over 1000 hours spent on the following: Public Relations, general PM's, Cleaning, Administrative and Training (on and off site)

ADDITIONAL:

The rental hall has been officially closed indefinitely. There are no plans to reopen the hall for rentals at this point and time. Many uses for the hall are being discussed internally.

Tickets for the UTV/ATV raffle have been printed and are available via all the benefitting agencies – Wright Fire, Dorrance Fire, Wright PD or Rice PD. All details can be found on the FD website with more details to be published via Facebook and other areas.

Members completed an Emergency Drivers Training course in June and continue to practice in house training.

The department representatives presented a proposal in May adding an additional service to the township while partnering with Dorrance Fire Department in an attempt to assist the area EMS shortage and also to continue to strengthen the relationship with Dorrance Township Fire Department. At the June supervisor board meeting, Medic 37 presented some information to the board. Our plan is to meet with that organization in July. This discussion continues and any outcomes will be reported when available.

The department attended a concert in the park event with a local church. We are also planning attendance to the Independence Day Parade and Fireworks Display on the 3rd of July.

The department appreciates the support we have from our community and from the board of supervisors. We look forward to working with everyone to ensure a sustainable and concrete future in our community.

Respectfully,

Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

Wright Township Volunteer Fire Department



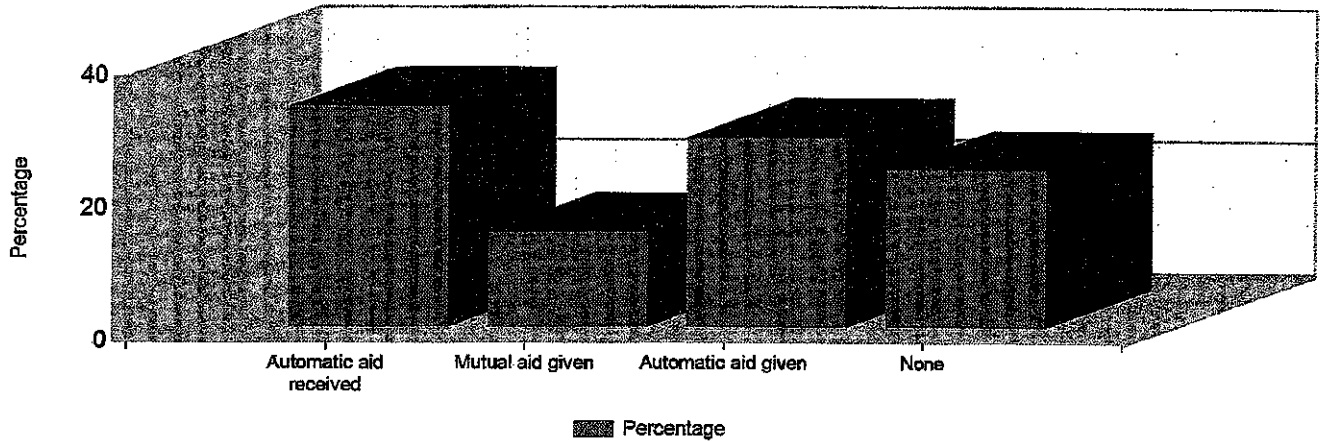
Mountain Top, PA

This report was generated on 7/6/2021 8:39:53 AM

Count of Aid Given and Received for Incidents for Date Range

Start Date: 06/01/2021 | End Date: 06/30/2021

Percentage of Aid Type



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	7	33.3%
Mutual aid given	3	14.3%
Automatic aid given	6	28.6%
None	5	23.8%

Only REVIEWED incidents included



Wright Township Volunteer Fire Department

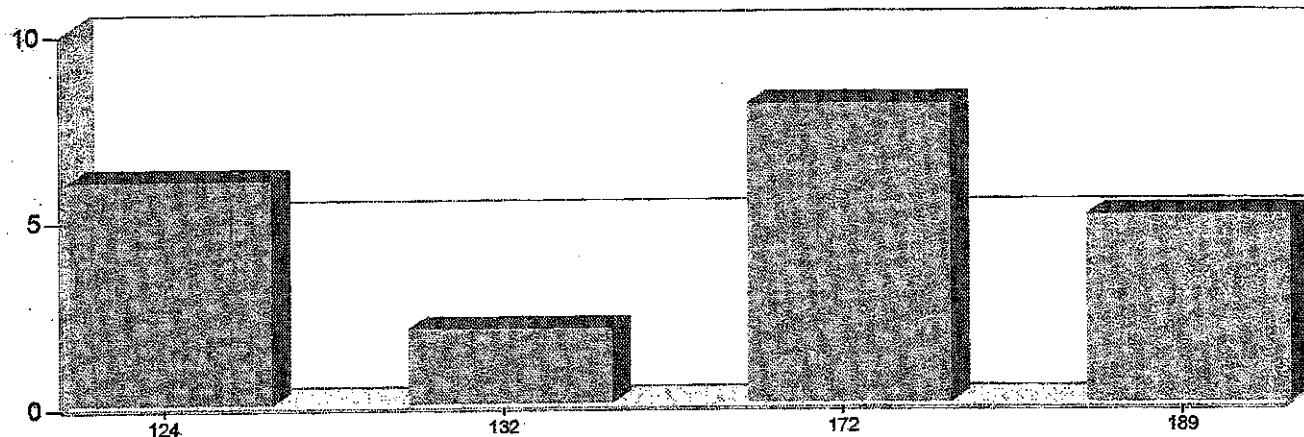


Mountain Top, PA

This report was generated on 7/6/2021 8:38:11 AM

Incident Type Count per Zone for Date Range

Start Date: 06/01/2021 | End Date: 06/30/2021



ZONES	INCIDENT TYPE	COUNT
124 - Dorrance		
	131 - Passenger vehicle fire	2
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	2
	<i>Total Incidents for 124 - Dorrance:</i>	6
132 - Fairview		
	311 - Medical assist, assist EMS crew	1
	700 - False alarm or false call, other	1
	<i>Total Incidents for 132 - Fairview:</i>	2
172 - Rice Township		
	200 - Overpressure rupture, explosion, overheat other	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	3
	411 - Gasoline or other flammable liquid spill	1
	622 - No incident found on arrival at dispatch address	1
	700 - False alarm or false call, other	1
	<i>Total Incidents for 172 - Rice Township:</i>	8
189 - Wright Township		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	151 - Outside rubbish, trash or waste fire	1
	311 - Medical assist, assist EMS crew	3
	700 - False alarm or false call, other	1
	<i>Total Incidents for 189 - Wright Township:</i>	5
Total Count for all Zone:		21

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Wright Township Recreation Board Meeting Minutes
January 26, 2021

Roll:

Laurel Prohaska, Chairwoman
TomMayka, Vice Chairman
Lauren McCurdy - absent
Chris Madden - absent
Joanie Schmidt
David Thole – absent
Tracey Cornelius
Supervisor Matt Howton - absent

Meeting called to order at 7:05 pm

Dog Park:

Account balance: \$4514.60
Final payment of grant finally came: \$2211.93
The following eqpt was purchased from Gym for Dogs totaling \$6301.40
1 L/XL Bridge Climb, 1 S/M Bridge Climb, 2 S Jump Hurdles, 2 M Jump Hurdles, 1 L Jump Hurdle
Tentative delivery date is July 21*.

Old Business:

Laurel will put posts up on Facebook for Fireworks and the Free Yoga in the Park.
The Tick Signs Tommy received have been put up around the park.
More playground eqpt has been installed.
Bob will be filling in cutting grass when either Kyle or Gregg is off.
A new maintenance punch list has been given to Matt...all items on old list have been addressed.

Next meeting will be held on Tues July 27 at 7:00pm

Meeting adjourned at 7:25pm

REGULAR MEETING – JUNE 15, 2021 The regular monthly meeting of the Wright Township Planning Commission was held on 6/15/2021 via Zoom platform. Dr. Urosevich called the meeting to order at 7:00 PM. Dr. Urosevich called the roll: Anthony D’Angio, Steve Gothreau, Robert Hollands, David Hollock and Tom Urosevich were present. Motion to accept the Minutes of the May 18, 2020 regular meeting was made by Mr. Hollock, seconded by Mr. D’Angio. Roll call vote: unanimous.

CORRESPONDENCE: None

STANDING COMMITTEE REPORTS: Environmental Advisory Council – Mr. D’Angio advised that discussion was held regarding litter throughout the Township. Especially noted was the Crestwood Industrial Park, i.e., hairnets and PPE equipment. Stormwater basin cleanup was also discussed. There will be no meeting held in July.

Zoning Hearing Board – Dr. Urosevich advised the Crestwood School District hearing was continued. The decision from the Zoning Hearing Board regarding the Gentilesco dirt bike track is scheduled for June 21, 2021.

NEW BUSINESS:

IN-PERSON work sessions – Motion was made by Mr. D’Angio to hold regular meetings via Zoom with one person going to the Township building and keeping the building open for public wishing to attend, seconded by Mr. Gothreau. Roll call vote: unanimous.

OLD BUSINESS:

COMISKY Minor Subdivision This remains a work in progress.

HERITAGE OAKS/Major Subdivision/Preliminary Land Development Plan This remains a work in progress.

CARDINAL GLASS Plant Expansion Sketch Plan –This remains a work in progress.

COMMENTS FROM THE PUBLIC: None

Dr. Urosevich announced the Planning Commission’s next regular work session will be Tuesday, 7/6/21 at 7:00 PM via in-person at the Township building, with face mask wearing mandatory, with a 6:30 PM Executive Session and the next regular monthly meeting will be Tuesday, 7/20/21 at 7:00 PM also via Zoom with a 6:30 PM Executive Session. As noted above, the regular meeting will be Zoom platform with one Planning Commission member attending from the Township building to accommodate any public interested in attending.

Mr. Gothreau made a motion to adjourn, seconded by Mr. D’Angio. Roll call vote: unanimous.

Respectfully submitted,

David Hollock, Secretary



Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



Royce A. Engler

Chief of Police
FBINA - 223

Scott Rozitski

Sergeant
FBINA - 266

DATE: July 12, 2021

TO: Wright Township Board of Supervisors

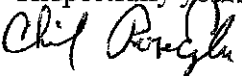
FROM: Chief Royce Engler

SUBJECT: Monthly Report for June 2021

During the month of June this department answered 324 incidents and included are the following:

- | | |
|---|------------|
| (1) Simply Physical Assaults | (1) Open |
| (1) Fraud | (1) Closed |
| (1) Offenses Against Family – Child Abuse | (1) Closed |
| (1) D.U.I. – Drugs | (1) Closed |
| (1) Public Drunkenness | (1) Closed |
| (3) Disorderly Conduct | (3) Closed |
| (3) Harassment | (3) Closed |
| (1) Littering | (1) Closed |
| (2) Trespassing of Real Property | (2) Closed |

This department issued one hundred five (105) traffic citations, ten (10) warnings and investigated four (4) accidents. Buckle Up Traffic Enforcement was performed during the month. This department assisted other law enforcement agencies on seventeen (17) incidents and was assisted by other law enforcement agencies on fourteen (14) incidents.

Respectfully yours,

 Chief Royce Engler

TRAINING:
 Sgt. Scott Rozitski – FBI Detective School

TO: Mike Marshall, Road Master Public Works
 FROM: Matthew J. Howton
 SUBJECT: Public Works Department Monthly Report for June 2021

PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:

1. **COMPLAINTS**

Complaints received: 2
 Requests for work: 4
 Requests completed: 4
 Complaints reviewed: 2
 Complaints addressed: 2

2. **PERMITS ISSUED:**

DRIVEWAY

Violations 0
 Permits approved 0
 Permits problems 0
 Permits reviewed 2
 Permits expired 0

PA AMÉR. WATER

Permits approved 5
 Permits denied 0
 Permits reviewed 5
 Permit Problems 0

UGI ENERGY

Permits approved none
 Permits denied 0
 Permits reviewed none
 Permit Problems 0

3. **PUBLIC WORKS DEPARTMENT**

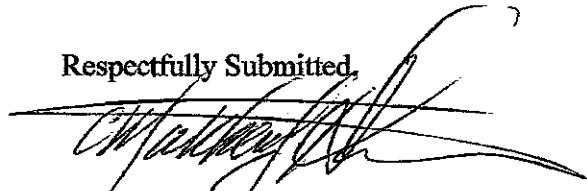
1. Completed Drainage project along Congress Drive (Sawaiki)
2. Replaced storm drainage pipe on South Church Road near pipe works. Also repaired shoulder in same area along with roadway.
3. Made necessary repairs to the fuel depot. (Sensor)
4. Scrapped metals and inventoried pipe in stockpile.
5. Conducted numerous 811 mark outs as required by law.
6. Picked up yard waste and transported it to COG
7. Reconstructed shoulder work along #39-#43 Rockledge Drive
8. Recycling materials and building maintained.
9. Assisted magistrate with furniture moving.
10. Relocated MPH sign Sunset Gardens
11. New signs posted in front of building per request.
12. Loaded out fill to Yeager road.
13. Park:
 Removed and maintained park refuse, Installed new "take a book bring a book box in upper park area, cut and maintained grass areas as well as the dog park, inspected trail system, ordered new BB nets and a volleyball net for park.
14. Continued with proper operations of recycling facility and made adjustments as well as cleaned building.

15. Blacktop repairs along Rockledge and Edward Street. Roads were prepped for Mill and fill.
16. Started milling repair operations on Stone Hedge Place, Stone hedge circle and Stony Lane.
17. Banners and Flags placed on Park Road and Route 309.
18. Culvert repairs completed along Yorktown Road.
19. Checked oil levels in all vehicles Police and Public works weekly.
20. Satellite areas were maintained and cleaned. (Summit Meadows, Stone Hedge)
21. We received information on Pickle Ball Courts and how to create them.

Completed repairs and required inspections to township DPW vehicles.

- #103 Rear dump box damage repaired.
- #102 Due for inspection.
- #105 new rear spring packs.
- #102 broken spring shackles repaired.
- Whacker Roller placed into Medico shop for repairs.
- #104 Backhoe was serviced at 1000 hours.

Respectfully Submitted,



Matthew J. Howton

Recycling Report for June 2021

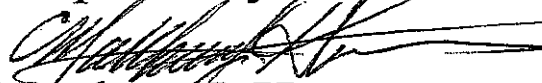
The following materials were processed and recycled at the Wright Township Recycling Center:

6 Containers were processed.

Plastic, Cardboard, tin and Aluminum were recycled with a combined weight of 6.22Tons.

There was 14 community service hours volunteered during the past month.

Respectfully submitted



Matthew J. Howton



85 South Route 100, Allentown, PA 18106

610.398.0904 610.481.9098

barryissett.com

Date: July 7, 2021

Zoning Office – July Report

Building Permits Issued

- Two (2) New Single-Family Dwelling
- One (1) Above Ground Pool
- One (1) Above Ground Pool/Deck
- One (1) Hot Tub
- One (1) Commercial Mechanical

Zoning Permits Issued

- One (1) Above Ground Pool
- One (1) Above Ground Pool/Deck
- Two (2) New Single-Family Dwelling

Violation Letters Issued

- Two (2) Notice of Violations

Sincerely,

Tim Dow, Zoning Officer

Memo

RESOLUTION 2021 –

A RESOLUTION OF THE GOVERNING BODY OF THE MUNICIPALITY OF WRIGHT TOWNSHIP, A MUNICIPALITY OF THE COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA SETTING AN APPLICATION REVIEW FEE FOR EXEMPTION TO SUBDIVISION PROCESS FOR CONTIGUOUS LOTS

Be it RESOLVED, that Wright Township, Luzerne County Board of Supervisors has determined it is in the best interests of the Wright Township To facilitate and promote the coordinated and harmonious management and/or development and protection of resources through use of Subdivision and Land Development Ordinances,

Be it FURTHER RESOLVED, that the Board of Supervisors has determined it is necessary to set an administrative review fee of \$250 for review of applications to exempt lot consolidations of contiguous lots from the subdivision process.

ADOPTED at a regular meeting of the governing body of the Municipality of Wright Township, Luzerne County, Pennsylvania held on the 12th day of July 2021.

Approved:

_____, Chair
Matthew Howton

Attest:

_____, Secretary
Pamela Heard

Date: _____