

Pledge of Allegiance. ROLL CALL: ZAMPETTI, WELEBOB, MARSHALL, MACKO, HOWTON

MINUTES OF THE 5/10/21 REGULAR MONTHLY MEETING – DISPENSE WITH THE READING – MOTION TO APPROVE

ESTIMATED TREASURER’S REPORT OF THE FOLLOWING FUNDS TO 5/31/2021:

	General Fund	Capital Reserve	Highway Aid	Police Pension	70.Funds Fiduciary
Total	\$1,133,488	216,450	294,710	3,621,980	271,282

Check Register 6/14/21

General Fund: May Bills = \$156,494.10  
June Bills = \$299,602.73

Police Pension Fund RATIFICATION: Retirees’ May \$13,220.95

DEPARTMENT REPORTS:

ENVIRONMENTAL

ADVISORY COUNCIL: MONTHLY REPORT

FIRE: MONTHLY REPORT

PARKS & RECREATION: MONTHLY REPORT

PLANNING; MONTHLY REPORT

POLICE: MONTHLY ACTIVITY REPORT FOR MAY  
MONTHLY MAY FIRE POLICE REPORT

PUBLIC WORKS: MONTHLY REPORT

RECYCLING: MONTHLY REPORT

ZONING ZONING OFFICER’S MONTHLY REPORT

WORK SESSION: PRESENTATION – AMBULANCE ASSOCIATION  
4<sup>th</sup> OF JULY PARADE UPDATE  
EAC REQUEST FOR LETTER OF SUPPORT FOR BIKE LANE ON CRESTWOOD DRIVE  
PICKLEBALL UPDATE  
TREE QUOTES  
MAST QUOTES  
PAVING

ANNOUNCEMENTS: ELECTRONICS RECYCLING – SATURDAY, AUGUST 7, 2021

WRIGHT TOWNSHIP WAS AWARDED \$114k GRANT FOR ADA INFRASTRUCTURE IMPROVEMENTS TO THE PARKING LOT NEAR THE NEW PARK EQUIPMENT

SPLASH PAD WILL BE NON-FUNCTIONAL FOR THE SEASON

CORRESPONDENCE:

MAJSA REQUEST FOR FUNDING  
BUTLER TOWNSHIP REQUEST FOR REIMBURSEMENT

NOTIFICATION FROM DGK REQUIRED FOR ALL CONTRACTORS TO  
PRESENT WORKER'S COMP POLICY INFO.

OLD BUSINESS:

MOTION TO APPROVE POLICE CHIEF'S CONTRACT 2022-2024

MOTION TO APPROVE ORDINANCE AMENDING THE WRIGHT TOWNSHIP  
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE TO EXEMPT LOT  
CONSOLIDATION OF CONTIGUOUS LOTS FROM REQUIRING SUBDIVISION

NEW BUSINESS:

MOTIONS:

MOTION TO HIRE DAVID O'BRIEN AS A FULL-TIME PATROLMAN TO THE  
WRIGHT TOWNSHIP POLICE DEPARTMENT TERMS AS PER THE CBA.

MOTION TO HIRE ERIC SWERDON AS A FULL-TIME DPW WORKER FOR  
WRIGHT TOWNSHIP AT A RATE OF \$18.50 PER HOUR WITH BENEFITS  
(SINGLE)

MOTION TO RATIFY HIRING OF KYLE PRICE AS SEASONAL PART TIME  
PARK MAINTENANCE WORKER FOR APPROXIMATELY 20 HOURS PER WEEK  
AT A RATE OF \$12 PER HOUR

MOTION TO HIRE BOB PATRICK AS A SEASONAL SUBSTITUTE PART TIME  
PARK MAINTENANCE WORKER FOR WRIGHT TOWNSHIP AT A RATE OF \$12  
PER HOUR

MOTION TO APPROVE PARK RULES FOR NEW SIGNAGE

MOTION TO TERMINATE DECLARATION OF EMERGENCY

RESOLUTIONS:

RESOLUTION TO SUBMIT GRANT APPLICATION TO LUZERNE COUNTY DIRT  
& GRAVEL FOR ELBE ROAD

RESOLUTION TO APPROVE \$50 PERMIT FEE AND INSURANCE  
REQUIREMENTS FOR PARK VENDORS FOR JULY 4<sup>th</sup> VENDORS

PUBLIC COMMENTS:

ADJOURNMENT

WRIGHT TOWNSHIP, PA

May 10, 2021

The regular monthly meeting of the Wright Township Supervisors was called to order by Chairman Matthew J. Howton on the above date at 7:12 PM. The Chairman began the meeting with the pledge of allegiance as the meeting was conducted in-person as well as via ZOOM platform. Mr. Howton advised Executive Session was held before this meeting.

Reverse Roll Call was taken with Supervisors Donald Zampetti, Louis Welebob, Michael Marshall, Colleen Macko and Matthew Howton in attendance.

The Chairman dispensed with the reading of the Minutes of the 4/12/21 regular monthly meeting. Mr. Zampetti made a motion to approve the Minutes, seconded by Mrs. Macko. All were in favor.

Mrs. Heard presented the following estimated Treasurer's Report of funds to 4/30/21:

	General Fund	Capital Reserve	Highway Aid	Police Pension	Fiduciary Funds
TOTAL:	633,085	241,901	294,708	3,604,130	255,910

Mrs. Heard presented the following Check Detail dated 5/10/21:

**General Fund:** April Bills = \$160,943.09

May Bills = \$156,494.10

**Police Pension Fund RATIFICATION:** Retirees' Monthly Checks \$13,220.95

Mr. Zampetti made a motion to accept the Treasurer's Report and Check Detail as read, seconded by Mr. Welebob. Roll call vote: unanimous.

**DEPARTMENT REPORTS:**

Mr. Howton advised all reports could be viewed on the Township website.

ENVIRONMENTAL ADVISORY COUNCIL: Monthly report.

FIRE DEPARTMENT: Monthly report.

PARKS/RECREATION: Monthly report.

PLANNING: Monthly report

POLICE: Monthly report. FIRE POLICE: Monthly report.

PUBLIC WORKS: Monthly Report.

RECYCLING: Monthly Report.

ZONING: Monthly report

ANNOUNCEMENTS: Mr. Howton announced a ribbon cutting ceremony was scheduled for Saturday, May 22, 2021 at 1:00 PM at the playground tot lot.

OLD BUSINESS: Motion was made by Mr. Howton for the Mountaintop Area Community Association ("MACA") to hold the 4<sup>th</sup> of July parade for 2021 with Mountaintop on the Move to hold the parade in 2022, seconded by Mr. Marshall. Roll call vote: Mr. Howton, Mrs. Macko and Mr. Marshall, yes; Mr. Welebob and Mr. Zampetti, no. Motion passed. Mr. Welebob wanted it on record he was not in favor of any group holding the parade and felt it should be decided amongst themselves.

WRIGHT TOWNSHIP, PA

May 10, 2021

Motion to award Sky Shooter Pyrotechnics the 4<sup>th</sup> of July Fireworks show at the total cost of \$7,000.00 was made by Mr. Zampetti, seconded by Mrs. Macko. Roll call vote: unanimous.

Mr. Howton advised the Wright Township Zoning Office was working with Fairview Township residents with regard to their noise complaints coming from the Crestwood Industrial Park.

Mr. Howton made a motion to earmark \$2,000 on top of the already donated \$3,000 to complete a Pickleball Court in the Wright Township Ice Rink. After discussion to cap the cost at \$5,000 as well as obtain a guarantee, in writing, that no other years of funding would be necessary, Mr. Zampetti seconded the motion. Roll call vote: unanimous.

CORRESPONDENCE: EAC recommendation to update Stormwater Ordinance.

Announcement of Multimodal grant award to Wright Township totaling \$685,984.00 to widen Park Road, create a new bike lane, add curbs and a sidewalk, make stormwater improvements, remove trees and resurface the road and install pavement markings. Mrs. Heard was acknowledged and thanked for her hard work in securing this award.

PA Department of Environmental Protection final report of former Poseidon Pools property at the intersection of Crestwood Dr. and Elmwood Ave.

NEW BUSINESS: Motion to approve GTRP grant application resolution was made by Mr. Zampetti, seconded by Mrs. Macko, with amendment. Roll call vote: unanimous.

Motion was made to approve the dog park equipment purchase by Wright Rec & Environmental by Mr. Zampetti subject to our verifying liability insurance, seconded by Mrs. Macko. Roll call vote: unanimous.

Motion was made by Mr. Zampetti to award Carl George the contract for tree removal at the Glen Summit Spur, Wright Township roadway at a total cost of \$1,500.00, seconded by Mr. Welebob. Roll call vote: unanimous.

Motion was made by Mr. Welebob to approve the sale of the DPW leaf machine, two leaf boxes and two Township copiers, seconded by Mr. Zampetti. Roll call vote: unanimous.

Motion was made by Mr. Marshall to approve Wright Township Fire Department in conjunction with Dorrance Township Ambulance Association as the BLS ambulance provider for Wright Township. Assistant Fire Chief Gary Price along with Fire Chief Dave Pettit made a presentation stating Wright Township Fire Department plans to partner with Dorrance Township Ambulance to provide EMS services, seconded by Mrs. Macko. Roll call vote: Mrs. Macko and Mr. Marshall, yes; Mr. Welebob and Mr. Zampetti, abstained from voting with just being given the information. Mr. Howton, no stating he wants the two groups, Wright Township and Mountaintop Ambulance Association, to discuss this acquisition in detail. Motion failed.

Mr. Welebob questioned Mr. Marshall about the 2020 budget and the audit showing a negative general fund balance. Mr. Marshall advised it was due to two deposits from the general fund into the Capital Reserve fund or we would have ended the year with a surplus.

WRIGHT TOWNSHIP, PA

May 10, 2021

**PUBLIC COMMENTS:**

Multiple discussions were held and comments made with regard to the awarding of the parade. Discussion was made regarding the recording of public meetings.

Attendee questioned if permits are public knowledge and was advised by Solicitor Jack Dean to submit a Right-to-Know request to Right-to-Know Officer Pamela Heard.

There being no further business, Mr. Zampetti made a motion to adjourn, seconded by Mrs. Macko. All were in favor.

Respectfully submitted,

Pamela Heard, Secretary/Treasurer

**DRAFT**  
**Wright Township Environmental Advisory Council**  
**Met in the park playground pavilion**  
**June 7, 2021**  
**Council Meeting Minutes**

Meeting Called to Order: 7:05 PM

Members Present: Thomas Mayka (Chair), Bernard Graham, Dale Hildebrand, Gary Bella, Joan Schmidt, Anthony D'Angio

1. The township pollution problem (littering) is of great concern to the EAC. This debris, if not addressed may end in our streams and retention ponds. Areas noted and discussed included the McDonald's and Dollar General properties and several private dumpsters that are uncovered and open to wildlife. Of great concern was the litter in the Industrial Park that included hairnets and other PPE.

***THE COUNCIL AGRRED: The Wright Township Supervisors should address this issue. They should issue public statement of concern (newspaper) followed by enforcement if necessary. The County should also be contacted about litter control on their roadways and the Chamber of Commerce be informed of the problem in the Industrial Park.***

2. Dale reported that an Eagle Scout candidate (Brandon Croak) and others have made 40 kits for Blue Bird houses. They were distributed to 4 Boy Scout Troops (10 each) for placement.
3. Tom reported that Sara Nemshick and her Crestwood students were given 6 Blue Bird houses and they were place on the Crestwood campus. Sarah also inspected the Blue Bird houses in the township park.
4. Matt Howton was given the Lyme Disease warning signs. Three will be posted at strategic places in the park. Two signs will be held in reserve.
5. A continuing discussion concerning storm water retention basins ensued. **Maintenance of these basins is a serious problem.** Anthony noted that recent and all new retention basins require escrow accounts to assure ten years of maintenance.
6. A serious discussion was had concerning the retention basins for the planned Heritage Development. Questions were raised about the stormwater management and if it can be of concern to neighbors. Dale and Anthony will follow-up with the Planning Commission.
7. Meeting adjourned at 8:15 PM
8. Next meeting will be on August 2, 2021.

# Wright Township Volunteer Firemen's Association Wright Township Volunteer Fire Department

477 South Main Road  
(P) 570.868.3765

WTVFD.COM

Mountain Top, PA 18707  
(F) 570.868.3583

Proudly Serving Wright Township and the Mountain Top Community Since 1955

## ***Monthly Fire Department Report***

Scheduled Meeting Date: June 14, 2021  
To: Board of Supervisors

The Wright Township Volunteer Fire Department responded to 34 Emergency incidents in the month of May 2021.

See supporting documentation for additional information.

Over 1000 man hours in May on the following activity – general PM's, Cleaning, Administrative and Training (on and off site)

### **ADDITIONAL:**

The rental hall has been officially closed indefinitely. There are no plans to reopen the hall for rentals at this point and time. Many uses for the hall are being discussed internally.

Tickets for the UTV/ATV raffle have been printed and are available via all the benefitting agencies – Wright Fire, Dorrance Fire, Wright PD or Rice PD. All details can be found on the FD website with more details to be published via Facebook and other areas.

Discussions have been ongoing pertaining to funding, fund raising, grants and additional future opportunities based upon the Pandemic projections and future restrictions.

Members completed a Ropes and Rigging class in during the month and will be attending an Emergency Drivers Training course in June. Several members have completed Essentials of Firefighter Training in Monroe County and have tested for the National Certification of Fire Fighter 1 Level.

The department appreciates the support we have from our community and from the board of supervisors. We look forward to working with everyone to ensure a sustainable and concrete future in our community.

Respectfully,  
Dave Pettit – FC WTVFD

Questions, please contact the department at 570-868-3765 Ext 700 (Fire Chief) or email below.

# Wright Township Volunteer Fire Department

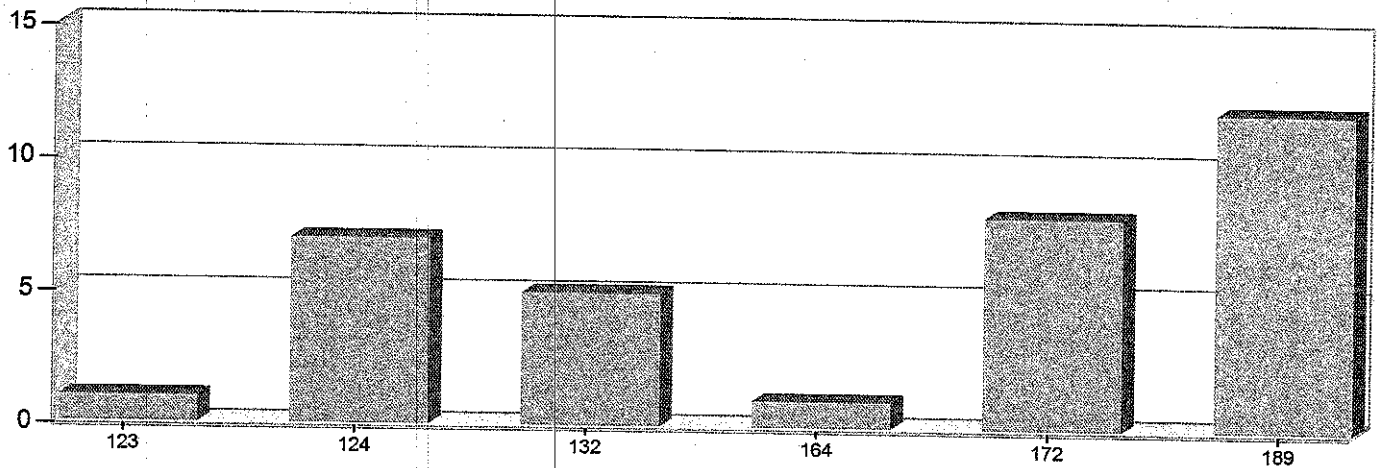
Mountain Top, PA

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## Incident Type Count per Zone for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



ZONES	INCIDENT TYPE	COUNT
<b>123 - Dennison Twp</b>		
	142 - Brush or brush-and-grass mixture fire	1
	<i>Total Incidents for 123 - Dennison Twp:</i>	
		1
<b>124 - Dorrance</b>		
	111 - Building fire	1
	150 - Outside rubbish fire, other	1
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	2
	463 - Vehicle accident, general cleanup	1
	<i>Total Incidents for 124 - Dorrance:</i>	
		7
<b>132 - Fairview</b>		
	151 - Outside rubbish, trash or waste fire	1
	311 - Medical assist, assist EMS crew	1
	611 - Dispatched & cancelled en route	2
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 132 - Fairview:</i>	
		5
<b>164 - Nuangola</b>		
	111 - Building fire	1
	<i>Total Incidents for 164 - Nuangola:</i>	
		1
<b>172 - Rice Township</b>		
	142 - Brush or brush-and-grass mixture fire	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.





ZONES	INCIDENT TYPE	COUNT
	251 - Excessive heat, scorch burns with no ignition	1
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	2
	700 - False alarm or false call, other	1
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 172 - Rice Township:</i>	8
<b>189 - Wright Township</b>		
	141 - Forest, woods or wildland fire	1
	311 - Medical assist, assist EMS crew	2
	324 - Motor vehicle accident with no injuries.	2
	400 - Hazardous condition, other	1
	411 - Gasoline or other flammable liquid spill	2
	552 - Police matter	1
	651 - Smoke scare, odor of smoke	1
	700 - False alarm or false call, other	1
	741 - Sprinkler activation, no fire - unintentional	1
	<i>Total Incidents for 189 - Wright Township:</i>	12
	<b><i>Total Count for all Zone:</i></b>	<b>34</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



# Wright Township Volunteer Fire Department

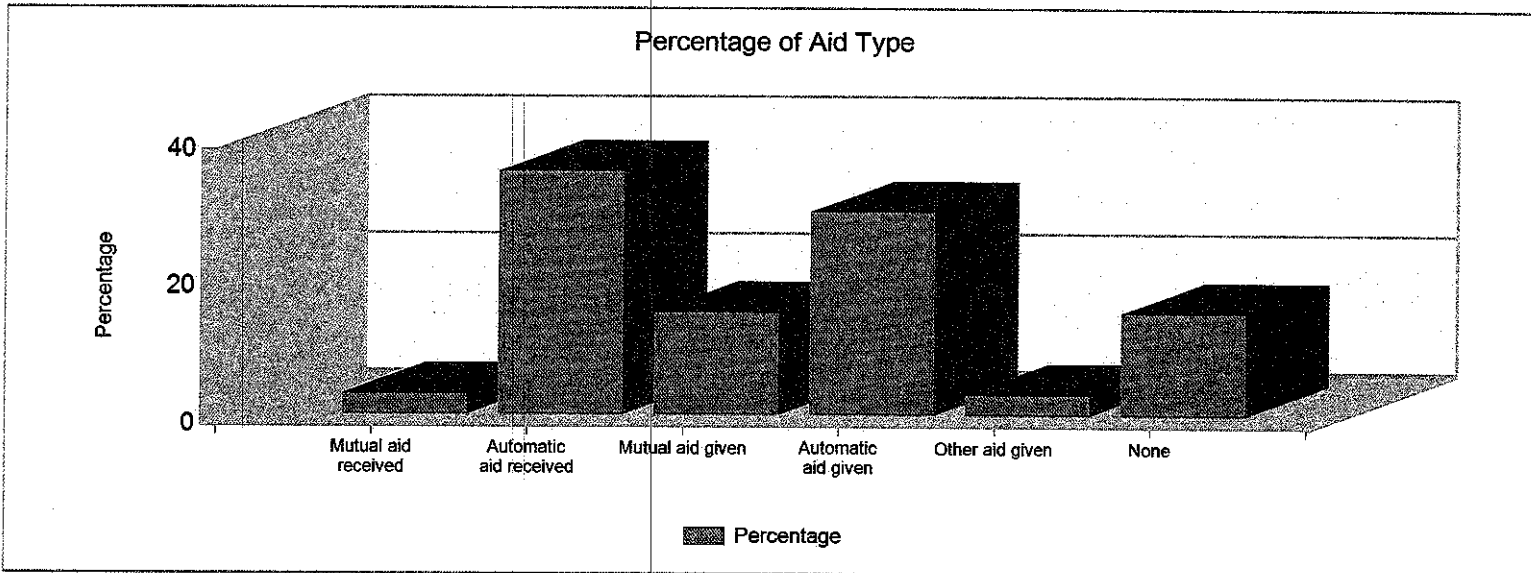
Mountain Top, PA

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## Count of Aid Given and Received for Incidents for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	1	2.9%
Automatic aid received	12	35.3%
Mutual aid given	5	14.7%
Automatic aid given	10	29.4%
Other aid given	1	2.9%
None	5	14.7%

Only REVIEWED incidents included



# Wright Township Volunteer Fire Department

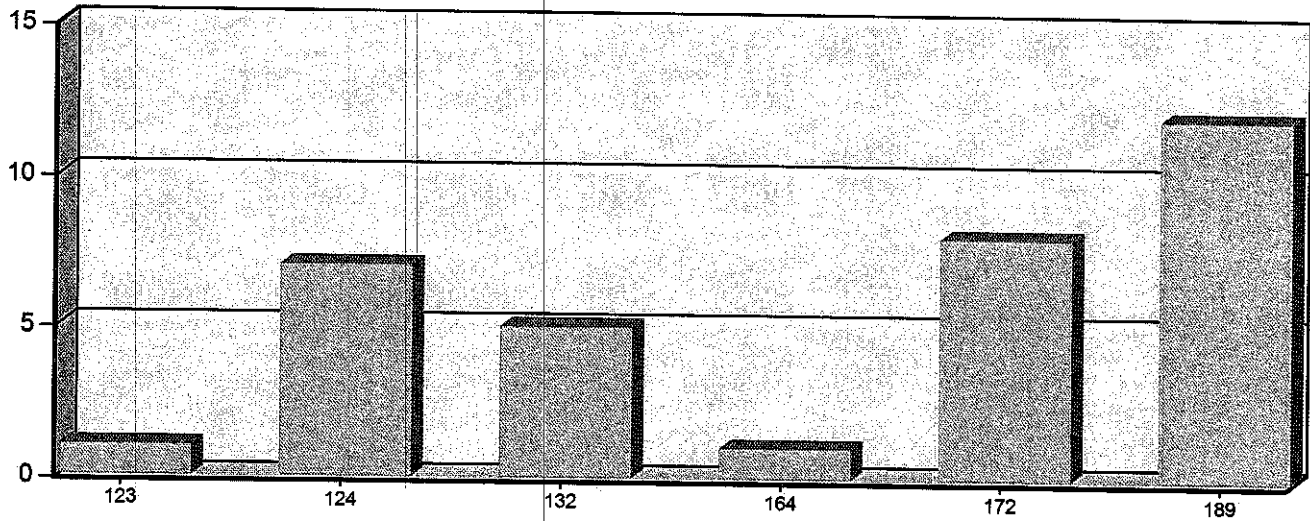
Mountain Top, PA

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## Incident Count per Zone for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



ZONE	# INCIDENTS
123 - Dennison Twp	1
124 - Dorrance	7
132 - Fairview	5
164 - Nuangola	1
172 - Rice Township	8
189 - Wright Township	12

**TOTAL: 34**

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



Wright Township Fire Department  
Report on Additional Funding

2/5/2021 - Deposited \$2,500.00 in the General Fund

2/20/2021 - Deposited \$2,500.00 in the General Fund

3/15/2021 - Deposited \$2,500.00 in the General Fund

4/1/2021 - Deposited \$2,500.00 in the General Fund

5/20/2021 - Deposited \$2,500.00 in the General Fund

**TOTAL DEPOSITED - \$12,500.00**

TOTAL DISBURSED - \$0.00

**BALANCE - \$12,500.00**

Thomas Paul Wasluck (Treasurer)  
Wright Township Volunteer Firemen's Association

Wright Township Recreation Board Minutes

May 25, 2021

Meeting conducted at Wright Township Park Pavilion

Attendees:

Matt Howton, Wright Township Supervisor	Joan Schmidt
Laurel Prohaska, Board President	David Thole
Tom Mayka, Vice-President	Tracy Cornelius
Lauren McCurdy, Secretary	

Meeting called to order at 7:11pm

**Dog Park:** Grant \$2211.93, Balance of Account: \$8454.07

Laurel still waiting on grant check from county. Promised to be sent, again. Check for agility equipment is in the township office awaiting signatures. A 2% discount will be offered by paying in full. Donation plaques have been updated.

**Master Plan:** No update. Awaiting RFP's.

**Old Business:**

Woods's Ice Cream donated \$25 to the park from sales at Ribbon Cutting Ceremony. Matt provided updates on Pickleball Court discussions.

Dan Cronauer's \$3k donation still available for court construction. Courts at Rice continue to be popular and demand is creating a desire for more courts in the community. Matt spoke with Pam and sought bid for installing a court. Bill Eydler discussed dividing rink into 3 pickleball courts, with 3 bocce ball courts on one side. Everything needs to be removable in order to continue to have a riding area available for bikes. In order to make pickleball courts, the center of the rink needs to be sealed and bonded. Matt is seeking bids from 3 companies. Bill Eydler is working on specs for the job to provide to prospective companies. Matt wants permanent posts for the courts.

Fireworks and a band will be part of the festivities planned for July 3 (rain date, July 5) this year. A band consisting of a few Crestwood students, and other local students (called Burn the Jukebox) want to provide a free concert for the community. Matt is working to ensure the lighting and electrical capacity available is appropriate for the needs of the performers. ZY Pyrotechnics will be managing the fireworks display this year. The township may be opening some areas of the park to food trucks for the event as well.

Tick signs will be installed at the dog park fence, at the information board at the rink, and by the retention pond. Extra signs will be saved in case of damage or additional need elsewhere.

**Maintenance:**

Kyle Price has been hired as Head of Park Maintenance. Gregg will be his assistant. Second set of basketball hoops and nets have been installed. Problem discovered with first pair of hoops and will be reinstalled when possible. Baseball infield needs maintenance work.

**New Business:**

A list of recommended updates to park rules has been created by the Recreation Board and has been submitted to the Board of Supervisors for approval. New playground equipment has not been delivered yet. Date TBD. Matt is awaiting a timeline for weed spraying.

**Next meeting of the Board is Tuesday, June 22 at 7pm.**

Adjournment: 7:46pm

**REGULAR MEETING – MAY 18, 2021** The regular monthly meeting of the Wright Township Planning Commission was held on 5/18/2021 via Zoom platform. Dr. Urosevich called the meeting to order at 7:00 PM. Dr. Urosevich called the roll: Anthony D’Angio, Steve Gothreau, and Tom Urosevich were present. David Hollock and Robert Hollands were excused. Motion to accept the Minutes of the April 20, 2020 regular meeting was made by Mr. D’Angio, seconded by Mr. Gothreau. Roll call vote: unanimous.

**CORRESPONDENCE:** Michael Menapace letter regarding Dean Kline Storage property.

**STANDING COMMITTEE REPORTS:** **Environmental Advisory Council** – No report.  
**Zoning Hearing Board** – Dr. Urosevich advised the Crestwood School District Zoning Hearing has been continued to May 12, 2021. The Gentilesco hearing is scheduled for May 25, 2021 – 6:00 PM at the Wright Township Volunteer Fire Department hall.

**NEW BUSINESS:**

**COMISKY Minor Subdivision** Processed and sent out for review comments. To date, review letters have been received by MAJSA and Dan Wilusz.

**IN-PERSON work sessions** Discussion was held on going back to in-person meetings for work sessions only. It was decided, at this time, that regular meetings would be held via Zoom platform. Roll call vote: Mr. D’Angio, Mr. Gothreau and Dr. Urosevich – Aye votes

**MASKING CONTINUED FOR IN-PERSON work sessions** Discussion was held regarding the continuance of mask wearing, no food or drink allowed, for in-person meetings. It was determined this will remain in effect until all Planning Commission members are 100% in concurrence with discontinuation of mask wearing. Roll call vote: Mr. D’Angio, Mr. Gothreau and Dr. Urosevich – Aye votes

**OLD BUSINESS:**

**HERITAGE OAKS/Major Subdivision/Preliminary Land Development Plan** This remains a work in progress. Awaiting Supervisors’ decision on stormwater basin ownership.

**CARDINAL GLASS Plant Expansion Sketch Plan** –This remains a work in progress.

**COMMENTS FROM THE PUBLIC:** Michael Menapace stated he has video of the water flowing off Mr. Kline’s property following a recent heavy storm. He advised he would email the video to the Planning Commission for review.

Dr. Urosevich announced the Planning Commission’s next regular work session will be Tuesday, 6/1/21 at 7:00 PM via Zoom platform with a 6:30 PM Executive Session and the next regular monthly meeting will be Tuesday, 6/15/21 at 7:00 PM also via Zoom with a 6:30 PM Executive Session.

Mr. D’Angio made a motion to adjourn, seconded by Mr. Gothreau. Roll call vote: unanimous.

Respectfully submitted,

Anthony D’Angio, Vice Chairman



# Wright Township Police Department

MUNICIPAL BUILDING

321 South Mountain Blvd. • Mountaintop, Pennsylvania 18707

Telephone (570) 474-9251 • FAX (570) 474-0918



**Royce A. Engler**

Chief of Police  
FBINA - 223

**Scott Rozitski**

Sergeant  
FBINA - 266

DATE: June 14, 2021  
TO: Wright Township Board of Supervisors  
FROM: Chief Royce Engler  
SUBJECT: Monthly Report for May 2021

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During the month of May this department answered 270 incidents and included are the following:

- |                                       |            |
|---------------------------------------|------------|
| (1) Theft                             | (1) Closed |
| (2) Fraud                             | (2) Closed |
| (1) Unauthorized Use of Motor Vehicle | (1) Closed |
| (1) Vandalism                         | (1) Closed |
| (1) D.U.I. – Alcohol                  | (1) Closed |
| (1) Disorderly Conduct                | (1) Closed |
| (2) Harassment                        | (2) Closed |
| (1) Threats                           | (1) Closed |

This department issued twenty-six (26) traffic citations, two (2) non-traffic citations, fifteen (15) warnings and investigated five (5) accidents. This department assisted other law enforcement agencies on thirty (30) incidents and was assisted by other law enforcement agencies on twenty-three (23) incidents.

Respectfully yours,

Chief Royce Engler

TRAINING:

Ptln. David R. Winsock – Springfield Armorer Course



# FIRE POLICE INCIDENT RECAP WRIGHT TOWNSHIP

Month May Year 2021

Date	Incident	F S FA	A	Time on scene	# of Fire Police	Total Hours
5-2	Brush Fire	F		3hr-31min	3	8hr-1min
5-2	Brush Fire/crowd Control	F		4hr-39min	2	9hr-18min
5-3	Brush Fire	FA		1hr	2	2hrs
5-4	MVA	A		1hr-10min	2	2hr-20min
5-7	MVA	A		41min	3	2hr-3min
5-8	MVA	A		42min	5	3hr-48min
5-9	MVA	A		50min	4	3hr-20min
5-14	Misc Fire Incident	A		1hr-1min	1	1hr-1min
5-15	Residential Fire Alarm	FA		33min	1	33min
5-18	Brush Fire	FA		14min	1	14min
5-20	Traffic Control	O		10min	2	20min
5-20	Brush Fire	F		46min	2	1hr-32min
5-21	MVA	A		35min	2	1hr-10min
5-22	Brush Fire	F		2hr-16min	2	4hr-30min
5-23	Brush Fire	F		56min	1	56min
5-24	Residential Structure Fire	FA		10min	3	30min
5-25	Fuel Spill	F		1hr-32min	2	3hr-4min
5-27	Tree in Road	O		1hr-15min	1	1hr-15min
5-28	MVA	O		19min	1	19min
5-28	Fuel Spill	FA		32min	2	1hr-4min
5-30	Commercial Fire Alarm	O		45min	2	1hr-30min
5-31	Vehicle Fire	FA		30min	3	1hr-30min
5-2	Brush Fire	F		41min	2	1hr-22min
5-9	Vehicle Fire	F		3hr-30min	4	14hrs
5-12	Brush Fire	F		30min	2	1hr
5-26	MVA	F		15min	1	15min
5-11	Brush Fire	A		43min	1	43min
		F		20min	1	20min

F—Fires    A—Accidents    S—Specials (parades, etc.)    FA—False Alarms

Joe Tamerantz fax number.....820-7854



TO: Mike Marshall, Road Master Public Works  
 FROM: Matthew J. Howton  
 SUBJECT: Public Works Department Monthly Report for May 2021

**PUBLIC WORKS DEPARTMENT ADDRESSED THE FOLLOWING:**

1. **COMPLAINTS**

Complaints received: 12  
 Requests for work: 9  
 Requests completed: 6  
 Complaints reviewed: 12  
 Complaints addressed: 9

2. **PERMITS ISSUED:**

**DRIVEWAY**

Violations 0  
 Permits approved 0  
 Permits problems 0  
 Permits reviewed 5  
 Permits expired 0

**PA AMER. WATER**

Permits approved 5  
 Permits denied 0  
 Permits reviewed 5  
 Permit Problems 0

**UGI ENERGY**

Permits approved none  
 Permits denied 0  
 Permits reviewed none  
 Permit Problems 0

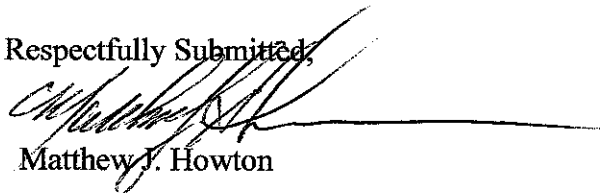
3. **PUBLIC WORKS DEPARTMENT**

1. Annual spring clean up 2021 completed. The following were collected and processed:  
 (9) 30 yard dumpsters for trash to landfill, 3 40 yard metal dumpsters were processed, approximately 50+/- appliances taken in and Freon removed from appropriate units, 12 mowers and small engine items were processed, 3 bicycles, 35 roadside picks were completed, 2 batteries, and approximately 35 tires were received.
2. Cleaned leaves out and redefined grade of swale on Foothill Drive.
3. Maintained fuel depot and products.
4. Cleaned up after our Annual Spring Clean up project and dispersed with left over products.
5. Conducted numerous 811 mark outs as required by law.
6. I called Belanchick fence company estimates are to be obtained for the fencing areas around Revere and Merganser court and damage to the little league field.
7. CAM trailer had 2 new tires installed, brakes checked and inspected.
8. Received 2 tennis nets we ordered to uphold our agreement with the school for courts.
9. Removed street sign hanging damaged at Crestwood and Route 309.
10. Continued with working on Elbe Road Grant for improvements for connecting Elbe and North Sunset Drive.
11. Inlet on Congress Drive was removed and new inlet with safety grate and frame placed.
12. Worked COG hours to help with processing of materials.
13. Park:

- Removed and maintained park refuse, Installed 2 Brand New backboards and rims in the basketball court area, cut and maintained grass areas as well as the dog park, inspected trail system and made contact with people wanting to donate to the pickle ball court project.
14. Continued with proper operations of recycling facility and made adjustments as well as cleaned building. Pam Heard is still working to build an outline for the recycling contract.
  15. Finally finished putting away winter equipment in storage.
  16. Estimates on the cost of fireworks from 3 vendors were obtained. Two vendors are not able to conduct the show and the third is meeting May 7<sup>th</sup>, 2021 to discuss the contract.
  17. Fuel depot has problems with the dispenser working on and off. Repairing it as needed.
  18. We completed street sweeping 2021.
  19. Checked oil levels in all vehicles Police and Public works weekly.
  20. Completed road inspection Zone 1 with Road Master and made out a punch list of items needing to be done.
  21. Installed delineators on Rockledge Drive. Route 309 intersection and curve on roadway.
  22. Loaded out multiple loads of fill to South Church road and load request to 275 Church Road as well as Yeager Road.
  23. Met with School staff in regards to a "take a book leave a book" small stand alone library project somewhere in the park or public property near the municipal building.
  24. We received a \$3000 pickle ball park donation from Dan Crownauer to help with painting and installing a pickle ball court.
  25. Replaced 31 feet of pipe along Oak Drive and installed a new inlet box with grate and frame.
  26. I developed a job description for a Parks and recreation position along with an update of a Driver/laborer position for the public works.
  27. Attended a safety meeting from host 811 underground digging safely.
  28. Conducted maintenance and safety training on all chain saws.
  29. Scheduled Park clean up with JP of local hiking club to hold a "Earth Day Event"
  30. Contacted Bill Eyedler for information on Pickle Ball Courts and how to create them.

Completed repairs and required inspections to township DPW vehicles.  
A company recall was completed by Medico Industries on the Case Backhoe #114

Respectfully Submitted,



Matthew J. Howton

## Recycling Report for May 2021

The following materials were processed and recycled at the Wright Township Recycling Center:

Work continued on getting a recycling contract in place. I am working with Pam Heard on trying to outline a recycling contract.

3 Containers were processed.

Plastic, Glass Cardboard, tin and Aluminum were recycled with a combined weight of 4.88Tons.

There was 21 community service hours volunteered during the past month.

Respectfully submitted

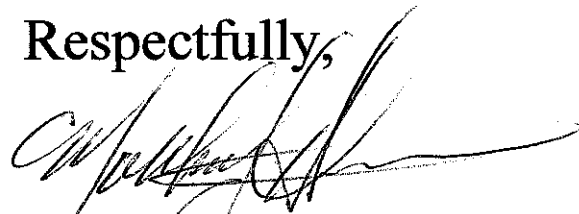


Matthew J. Howton

**2021**  
***Annual Spring Clean up summary.***

- 9 Trash containers were be processed
- 3 Metal only containers were processed
- 50 Appliances were recycled
- 12 Mowers were recycled
- 3 Bicycles were recycled
- 22 Road Side pick ups were completed
- 2 Batteries were recycled
- 31 Tires will be recycled

Respectfully,



**Matthew J. Howton**



MULTI-DISCIPLINE ENGINEERS AND CONSULTANTS

85 South Route 100, Allentown, PA 18106

610.398.0904 610.481.9098

barryisett.com

Date: June 11, 2021

Zoning Office – May Report

Building Permits Issued

Two (2) Inground Pools  
One (1) Above Ground Pool  
One (1) Roof Repair/Replacement

Zoning Permits Issued

One (1) Accessory Structure  
One (1) Above Ground Pool  
One (1) Residential Deck  
Two (2) Inground Pool/Fence

Violation Letters Issued

None in the Month of May

Sincerely,

Tim Dow, Zoning Officer

**Memo**